

September 2017

Dear HMS Parents and Guardians,

Highland Middle School is looking forward to hosting Parent/Teacher Conferences on **Wednesday, October 18th, 2017, from 3:45-8:30 PM and Thursday, October 19th, 2017 from 3:45-8:30 PM.**

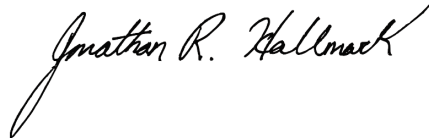
Your child's team of teachers will be present at the conference. The team format for fall Parent/Teacher Conferences enables us to meet the needs of more parents. During your scheduled 25-minute time slot, you will be able to meet individually with teachers. Cross team teachers will be available and their location for the evening will be posted at all conference locations.

Accompanying this letter, you will find a conference registration form on which you can indicate preferences for your conference. We will do our best to meet your needs. Your child should return this registration form to his or her Studio One teacher by **September 26th, 2017.** As always, every day is parent-teacher conference day. Please contact your child's teachers if you have a specific question regarding his or her progress.

Due to the highly structured nature of these conferences, re-scheduling may be difficult, or at times, impossible. Therefore, it is essential to check your family's calendars before returning the form. You will receive written confirmation of your conference on October 6th, 2017.

Thank you for your cooperation and your support as we continue to address the needs of our parent community. Fall Parent/Teacher Conferences at Highland are a time to set goals for your child's progress. We hope that you make this time a priority and continue to work with us to build a community of life-long learners.

Sincerely,

A handwritten signature in black ink that reads "Jonathan R. Hallmark". The signature is written in a cursive style with a long, sweeping underline that extends to the left.

Jonathan R. Hallmark
Principal
Highland Middle School



Fall Conference Registration

Student Name _____

Grade _____

Studio One _____

Siblings _____

Siblings' Studio One _____

Please identify your child's teachers to assist with scheduling.

Please rank your 1st, 2nd, and 3rd choices.

| Rank | October 18 | Rank | October 19 |
|-------|-------------|-------|-------------|
| _____ | 3:45 - 5:00 | _____ | 3:45 - 5:00 |
| _____ | 5:00 - 7:00 | _____ | 5:00 - 7:00 |
| _____ | 7:00 - 8:30 | _____ | 7:00 - 8:30 |

| Class | Teacher's Name |
|---|----------------|
| <input type="checkbox"/> LA/Literature | |
| <input type="checkbox"/> Math | |
| <input type="checkbox"/> Science | |
| <input type="checkbox"/> Social Studies | |
| <input type="checkbox"/> Int. Lang. 7 th or 8 th grade only | |

Many staff work on multiple teams. These staff members will be available on a walk-in basis. Please check for their location on the posters throughout the building, if you are interested in meeting with them.

_____ I am not interested in a conference at this time.

Parent Signature

Fall Conference Registration Forms are due on September 26, 2017, to your child's Studio One teacher.

- | | |
|----------------|----------------|
| Mrs. Ross | Ms. Farley |
| Mrs. Chapman | Mrs. Beshel |
| Ms. Kiotis | Ms. Vegter |
| Mr. Raymond | Mr. Rajcevich |
| Mrs. Fievet | Mrs. Battaglia |
| Mrs. Cholewin | Ms. Benjamin |
| Mrs. Dunlap | Mr. Swartzloff |
| Mrs. Bollinger | Mrs. Janossy |
| Ms. Zabelin | Mrs. Davidson |
| Mrs. Shea | Ms. Deflorio |
| Mrs. Morales | Mrs. M. Smith |
| Mrs. Casalina | Mr. Friedman |
| Ms. Key | Mrs. Mueller |
| Mrs. Rosen | Ms. Hauman |
| Mrs. Sartain | Mr. Spakowski |
| Mrs. VanDyke | Mrs. Burton |
| Mr. Zbilut | Mrs. DeRose |
| Mrs. Varghese | Mr. Crown |