

**LIBERTYVILLE ELEMENTARY SCHOOLS**  
**District No. 70**  
**Libertyville, Illinois**

**May 20, 2019**

The regular meeting of the Board of Education District No. 70, Lake County, Illinois, was held at the ERC on Monday, May 20, 2019. The meeting was called to order at 7:36p.m. by Mrs. Wendy Schilling, Board Vice-President.

The following members answered present at roll call: Mr. Coughlin, Mr. Grote, Mrs. Kennedy, Dr. Krummick, Mrs. Lucke and Mrs. Schilling.

Absent: Mr. Vickers.

Also present: Dr. Schumacher, Dr. Valentin, Dr. Bean, Dr. Youngman, Mrs. Imholz, Robin Kollman, and guests.

**APPROVAL OF MINUTES**

Motion was made by Mr. Coughlin, seconded by Mrs. Joy Schwerman, that the Board of Education approve the minutes of the Committee of the Whole of April 15, 2019, the Regular Meeting of April 15, 2019, and the Special Meeting of April 24, 2019, and that they become part of the formal District 70 records. All in favor. Motion carried.

**FINANCE REPORTS**

Motion was made by Mr. Coughlin, seconded by Mrs. Lucke, that the Board of Education approve the bills listed and presented for payment in the following amounts:

A. EDUCATION	\$ 389,108.13
B. OPERATIONS/MAINTENANCE	\$ 572,383.23
C. DEBT SERVICE	\$ 316.67
D. BOND & INTEREST	\$
E. TRANSPORTATION	\$ 263,622.66
F. IMRF	\$
G. CAPITAL PROJECTS FUND	\$
H. IMPREST	\$ 1,148.01

On roll call vote: ayes – Mr. Coughlin, Mr. Grote, Mrs. Kennedy, Dr. Krummick, Mrs. Lucke and Mrs. Schilling. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

Motion was made by Mr. Coughlin, seconded by Mrs. Lucke, that the Board of Education approve the payroll requests for the month of April 2019:

	<u>APRIL 2019</u>
A. EDUCATION	\$ 1,769,508.99
B. OPERATIONS/MAINTENANCE	\$ 93,155.01
C. TRANSPORTATION	\$
 TOTAL:	 \$ 1,862,664.00

On roll call vote: ayes – Mr. Grote, Mrs. Kennedy, Dr. Krummick, Mrs. Lucke, Mrs. Schilling and Mr. Coughlin. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

### **PRESENTATIONS FROM THE FLOOR**

There were no formal requests for public comment.

Dale List from the District 70 Character Counts Committee presented Superintendent, Dr. Guy Schumacher, with gardening gifts in honor of his kindness and dedication to Character Counts!

### **REPORT FROM DR. W. GUY SCHUMACHER**

Dr. Schumacher reported on the following:

- A. Dr. Schumacher welcomed representative, Bob Hrncar from Commonwealth Edison, who presented a check as part of the Distributed Generation Rebate Project for those entities that invested in solar energy. The Solar Incentive and Rebate program allows for a \$250/kW return on qualified systems. The 900,000 watts serving the Butterfield and Highland Middle School projects brings a rebate of \$112,500 for *each* of the sites. Thank you to Dr. Valentin for completing the necessary documents to receive such a rebate.
- B. Congratulations were shared to the Highland Middle School teams earning Highest Honors in the 2018-2019 WordMasters Challenge, a national vocabulary competition involving nearly 150,000 students annually. The Highland 7<sup>th</sup> grade team scored an impressive 189 points out of 200, placing them fourth in the nation, while the 8<sup>th</sup> grade team scored 177, placing them seventh nationwide. Of special recognition, 7<sup>th</sup> graders Ava Schlump and Hope Wagner, as well as 8<sup>th</sup> grader Sam Lam, each earned perfect scores of 20 in the recent meet. Nationally, only 30 seventh graders and 25 eighth graders achieved this result. A special thank you to sponsors Kara Dirst, Jill Conley,

Kristie Kubala, Samantha DeRose, Linda Mitchell, Jenni Dunlap, Carey Fox, Kristen Palic, and Priya Varghese for your guidance and support of the participants and these impressive teams. Letters of recognition from the superintendent were sent to Ava, Hope, and Sam.

- C. Congratulations also went out to Coach Gerry Carollo, and Coaching staff Angie McCarthy, Christina Kiotis, Jason Friedman, Marissa Farley, and Marshall Sheffer, along with their impressive 125 athletes for a great season. Those qualifying for this past weekend's 2019 IESA State Track Meet, in East Peoria, included:

Cole Matulenko - 8th grade Boys 110M Hurdles- finished 27th

Abby Hayes - 8th grade girls 100M Hurdles- finished 16th

Ella Speer - 8th grade girls High Jump- finished 11th.

In the 4x400M Relay 7th Grade Girls Team - Clare Erdman (6<sup>th</sup> Grade) , Maddie Cortesi (7<sup>th</sup> Grade), Maya Anderson (6<sup>th</sup> Grade) and Margo McGormley (7<sup>th</sup> Grade) Beat their personal best by 9 seconds, placing 35<sup>th</sup> at the State Meet

- D. A very special honor was bestowed upon Board member Wendy Schilling, highlighted for her recent Illinois Chapter of the National School Public Relations Association Award. Nominated by the superintendent, Mrs. Schilling was highlighted for her unparalleled investment in District 70, as well as her amazing visibility at school events. She is a strong communicator and addresses curricular, personnel, and financial matters with a focus on children first and with fiscal accountability close at hand. Highly deserving of such an award, Dr. Schumacher read a portion of the nomination and an INSPRA plaque was presented in her honor.

### **FOIA REQUESTS**

A Freedom of Information Act request was received May 2, 2019 from Ms. Sulema Griffin, Receptionist and Administrative Assistant at Sheet Metal Werks, Inc., 455 E. Algonquin Rd. Arlington Heights, requesting the name of the HVAC Contractor that will be working on the Butterfield Elementary School project. In response, the bid tab sheet was offered providing McCauley as the low bid approval. In addition, Bethany Simpson of SmartProcure submitted a commercial FOIA request on May 13, 2019, for any and all purchasing records from January 25, 2019 to present.

### **PERSONNEL REPORT**

Motion was made by Mr. Grote, seconded by Mrs. Lucke, that the Board of Education approve personnel recommendation contained in this Board Report No. 7.1A.

**RECALLED FROM REDUCTION IN FORCE: Riley Paulus**, grade level TBD at Butterfield, effective 2019-2020 school year; **Nicole Billon**, to 5<sup>th</sup> Grade at Adler, effective 2019-2020 school year; **RESIGNATION: Gordon Burkhart**, General Music and Chorus at Highland, effective end of 2018-2019 school year; **Nekea Mott**, .6 FTE Speech and Language Pathologist, currently on Extended Leave, affirming notice received April 29,

2019, effective June 5, 2019; **CHANGE IN STATUS: Jane Paglini**, from PAK Program, district-wide to SLP at Butterfield, effective 2019- 2020 school year; **Amy Reichart**, from Interventionist at Copeland to Kindergarten Interventionist, district-wide, effective 2019-2020 school year; **Maureen Reinking**, from 2<sup>nd</sup> Grade at Copeland to Interventionist at Copeland, effective 2019-2020 school year; **NEW EMPLOYMENT: Dmitry Andrievsky**, Director of Technology, effective July 1, 2019; **Chris Seidel**, Art Teacher at Highland, effective 2019-2020 school year; **Caterina Panov**, Certified School Nurse at Adler, effective 2019-2020 school year; **Shannon Perlin**, Office Administrative Assistant at Butterfield, effective August 1, 2019; **David Wegrzyn**, Lunchroom/Playground Supervisor at Copeland, effective April 29, 2019; **FMLA: Emily Weber**, Gifted and Talented Resource Teacher at Adler, affirming letter received April 11, 2019, effective on August 19, 2019, for twelve (12) weeks; **Rita Byrne**, School Psychologist at Butterfield, affirming letter received April 17, 2019, effective on August 19, 2019, for twelve (12) weeks; **Kristin Morden**, Gifted and Talented Resource Teacher at Copeland, affirming letter received May 6, 2019, effective on August 19, 2019, for twelve (12) weeks; **Michelle Bauer**, 4<sup>th</sup> Grade Teacher at Adler, affirming letter received May 8, 2019, effective on September 3, 2019, for twelve (12) weeks.

On roll call vote: ayes – Mrs. Kennedy, Dr. Krummick, Mrs. Lucke, Mrs. Schilling, Mr. Coughlin and Mr. Grote. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

#### **RESOLUTION RECOGNIZING RETIRING STAFF MEMBERS**

This evening, Board Vice-President, Mrs. Schilling, welcomed seven District 70 retirees, bringing with them 160 years of collective service to Libertyville School District 70. A special recognition will be held on Thursday evening, May 23rd, at the District 70 Recognition Reception.

Motion was made by Mr. Coughlin, seconded by Mrs. Lucke, that the Board of Education adopt the Resolutions recognizing the years of excellent service of retiring staff members: Kim Hutchinson, Pam Imholz, Bobbe Innes, Cindi Sartain, Dr. Guy Schumacher, Leah Shepard and Amy Wilton, copies of which will become a part of the formal minutes of this meeting. All in favor. Motion carried.

On roll call vote: ayes – Dr. Krummick, Mrs. Lucke, Mrs. Schilling, Mr. Coughlin, Mr. Grote and Mrs. Kennedy. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

#### **APPROVAL OF SCHOOL BOARD POLICIES**

Motion was made by Mr. Grote, seconded by Mrs. Lucke, that the Board of Education approve Board Policies 4:90-Acivity Funds, 4:100 – Insurance Management, 4:130 – Free and Reduced – Price Food Services and 4:160 – Environmental Quality of Building and Grounds, as they appear in Board Report No. 7.3.

On roll call vote: ayes – Mrs. Lucke, Mrs. Schilling, Mr. Coughlin, Mr. Grote, Mrs. Kennedy and Dr. Krummick. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

**APPROVAL OF KURT VALENTIN AS THE DISTRICT TREASURER FOR FY2020**

Motion was made by Mrs. Lucke, seconded by Mr. Coughlin, that the Board of Education, per the provisions of the Illinois School Code, appoint current Kurt Valentin to serve as District 70's Treasurer for Fiscal Year 2020 which begins July 1, 2019 and continues through June 30, 2020.

On roll call vote: ayes – Mrs. Schilling, Mr. Coughlin, Mr. Grote, Mrs. Kennedy, Dr. Krummick and Mrs. Lucke. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

**APPROVAL OF EVOY, KAMSCHULTE, JACOBS & COMPANY AUDIT FEE FOR THE 2018-2019 FISCAL AUDIT**

Motion was made by Mr. Coughlin, seconded by Mrs. Lucke, that the Board of Education approve the Evoy, Kamschulte, Jacobs & Company audit fee proposal of \$10,000 for the 2018-2019 Fiscal Audit.

On roll call vote: ayes – Mr. Coughlin, Mr. Grote, Mrs. Kennedy, Dr. Krummick, Mrs. Lucke and Mrs. Schilling. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

**APPROVAL OF DEBT CERTIFICATE SERIES 2019**

Motion was made by Mrs. Lucke, seconded by Mr. Coughlin, that the Board of Education approve the resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for School District Number 70, Lake County, Illinois, and for the issue of not to exceed \$6,000,000 General Obligation Debt Certificates (Limited Tax), Series 2019, of said School District, for the purpose of altering, repairing and equipping existing school buildings and facilities of said School District, and authorizing the execution of a Purchase Agreement with Raymond James & Associates, Inc., in connection with the proposed sale of said Certificates.

On roll call vote: ayes – Mr. Grote, Mrs. Kennedy, Dr. Krummick, Mrs. Lucke, Mrs. Schilling and Mr. Coughlin. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

**APPROVAL OF BUTTERFIELD CEILING TILE REMOVAL PROJECT**

Motion was made by Mr. Grote, seconded by Mr. Coughlin, that the Board of Education approve the Butterfield Ceiling Tile replacement quote from AKI Corporation in the amount of \$78,800.00

On roll call vote: ayes – Mrs. Kennedy, Dr. Krummick, Mrs. Lucke, Mrs. Schilling, Mr. Coughlin and Mr. Grote. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

**APPROVAL OF ADLER, HIGHLAND AND ROCKLAND HVAC PROJECT,  
ADLER, COPELAND, ERC, AND ROCKLAND LED PROJECT**

Motion was made by Mr. Coughlin, seconded by Mrs. Lucke, that the Board of Education Approve the low bidders listed above for the HVAC Project and LED Lighting Project in total amount of \$3,513,316.

On roll call vote: ayes – Dr. Krummick, Mrs. Lucke, Mrs. Schilling, Mr. Coughlin, Mr. Grote and Mrs. Kennedy. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

**APPROVAL OF THE GRAVES DESIGN GROUP OWNERS REP AGREEMENT**

Motion was made by Mrs. Lucke, seconded by Dr. Krummick that the Board of Education approve the Owners Rep Agreement with Graves Design Group at 2% of the final cost.

On roll call vote: ayes – Mrs. Lucke, Mrs. Schilling, Mr. Coughlin, Mr. Grote, Mrs. Kennedy and Dr. Krummick. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

**APPROVAL OF CONSOLIDATED DISTRICT PLAN**

Motion was made by Dr. Krummick, seconded by Mr. Coughlin, that the Board of Education approve the Consolidated District Plan for Libertyville District 70 as presented at the April 2018 Board of Education meeting.

On roll call vote: ayes – Mrs. Schilling, Mr. Coughlin, Mr. Grote, Mrs. Kennedy, Dr. Krummick and Mrs. Lucke. Absent – Mr. Vickers. Nays - None. All in favor. Motion carried.

**FIRST READING OF CHANGES TO POLICIES**

First Reading of Policies include 5:70 General Personnel: Religious Holidays, confirming the superintendent's approval of an employee's request to observe a religious holiday given five days prior notice of the absence; 5:180 General Personnel: Temporary Illness or Temporary Incapacity, supports the superintendent's role in executing provisions of the policy and further defines issuance of a required employee examination at the District's expense; 5:210 Professional Personnel; Resignations and Retirement Renamed: Resignations, remains consistent in its intent, with the provision that probationary teachers may *not* resign during their contract period, and supporting that no teacher may resign during the school term in order to accept another teaching position without consent of the board; Educational Support Personnel: Drug and Alcohol Testing For School Bus and Commercial Vehicle Drivers, reaffirming the district's/superintendent's adherence to federal law and regulations requiring drug and alcohol testing programming for school bus and commercial vehicle drivers. In that District 70 utilizes vendor services, it is noted that this policy shall not be implemented and no administrative procedures will be needed, until it is reasonably foreseeable that the district will hire staff for positions requiring a commercial driver's license. Policy Removal: 7:55 Students: First Grade Early Entrance will now be addressed under the Administrative

Procedures for Policy 6:135 – Accelerated Placement Program, addressed and approved November 2018.

### **BUILDINGS AND GROUNDS REVIEW**

Dan Gilbert, Maintenance and Grounds Supervisor, offered an update regarding District 70 projects, plans and developments for all buildings. With mowers prepped and lawn maintenance beginning, summer site needs are continually being addressed.

### **SUMMER SCHOOL UPDATE**

Gerry Carollo, Summer School Director, offered a brief update of current summer program set to begin Monday, June 11, and conclude, Thursday, July 12. Currently more than 982 students are registered with an anticipated total of over 1000 before opening day. An Open House will be held the morning of June 7.

### **HIGHLAND GRADUATION PLANS**

Dr. Hallmark to shared a brief summary of plans for the Highland Middle School 8<sup>th</sup> Grade Graduation, scheduled for Friday, May 31, 7:30 p.m., at Libertyville High School. Board President Vickers and Secretary Coughlin will assist administration in the distribution of diplomas.

### **BOARD OF EDUCATION COMMITTEE AND PROFESSIONAL DEVELOPMENT REPORT**

The following was discussed and shared:

- A. The Board, administrators and guests thanked all retirees for their hard work and dedication and wished them the best of luck on their retirement.

### **BOARD OF EDUCATION CORRESPONDENCE**

- A. A thank you card was received from Kim Hutchinson, school nurse at Adler Park School, for the gift certificate in recognition of School Nurses' Week.

### **OTHER ITEMS**

- A. Board members were reminded of the Recognition Reception on Thursday, May 23<sup>rd</sup> at Doubletree Hilton in Mundelein.
- B. Highland Middle School 8<sup>th</sup> Grade Graduation is scheduled for Friday, May 31<sup>st</sup> at 7:30 p.m., at Libertyville High School.
- C. Board member, Mr. Grote, welcomed everyone to join the Board and former Board members who were in attendance at this evening's meeting in celebrating Dr. Schumacher's retirement at Café Pomigliano on Cook Street.

**ADJOURNMENT**

Motion was made by Mrs. Lucke, seconded by Mr. Coughlin, that the Board of Education adjourn the meeting at 8:42 p.m. All in favor. Motion carried.

Respectfully submitted,

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Tom Vickers, Board President

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Chris Coughlin, Board Secretary