

# **LIBERTYVILLE ELEMENTARY SCHOOLS**

**District No. 70  
Libertyville, Illinois**

**August 26, 2019**

The regular meeting of the Board of Education District No. 70, Lake County, Illinois, was held at the ERC on Monday, August 26, 2019. The meeting was called to order at 7:30 p.m. by Mr. Tom Vickers, Board President.

The following members answered present at roll call: Mr. Coughlin, Mr. Grote, Ms. Kennedy, Dr. Krummick, Mrs. Lucke, Mrs. Schilling and Mr. Vickers.

Absent: None.

Also present: Dr. Barbini, Dr. Valentin, Dr. Bean, Dr. Youngman, Dr. Otto, Mr. Andrievsky, Robin Kollman, and guests.

## **APPROVAL OF MINUTES**

Motion was made by Mr. Grote, seconded by Mrs. Lucke, that the Board of Education approve the minutes of the Committee of the Whole of June 17, 2019, the Regular Meeting of June 17, 2019, and the Special Meeting of August 13, 2019 and that they become part of the formal District 70 records. Further that the minutes of the Executive Session of August 13, 2019 be approved and that they be maintained in a confidential file until such time as the Board of Education releases them by formal action. All in favor. Motion carried.

## **FINANCE REPORTS**

Motion was made by Mrs. Schilling, seconded by Mr. Coughlin, that the Board of Education approve the bills listed and presented for payment in the following amounts:

A. EDUCATION	\$ 1,125,557.46
B. OPERATIONS/MAINTENANCE	\$ 204,458.41
C. DEBT SERVICE	\$ 160,170.42
D. TRANSPORTATION	\$ 256,871.71
E. MUNICIPAL RETIREMENT	\$
F. CAPITAL PROJECTS FUND	\$ 700,000.00
G. IMPREST	\$ 17,556.82

On roll call vote: ayes – Mr. Coughlin, Mr. Grote, Ms. Kennedy, Dr. Krummick, Mrs. Lucke, Mrs. Schilling, and Mr. Vickers. Absent – None. Nays - None. All in favor. Motion carried.

Motion was made by Mrs. Schilling, seconded by Mrs. Hoff, that the Board of Education approve the payroll requests for the month of JUNE/JULY 2019:

	<u>JUNE 2019</u>	<u>JULY 2019</u>
A. EDUCATION	\$ 4,828,248.93	\$ 357,048.73
B. OPERATIONS/MAINTENANCE	\$ 98,604.13	\$ 105,514.85
 TOTAL PAYROLL	 \$ 4,926,853.06	 \$ 462,563.58

On roll call vote: ayes – Mr. Grote, Ms. Kennedy, Dr. Krummick, Mrs. Lucke, Mrs. Schilling, Mr. Vickers and Mr. Coughlin. Absent – None. Nays - None. All in favor. Motion carried.

### **PRESENTATIONS FROM THE FLOOR**

There were no requests at this time.

### **REPORT FROM DR. MATT BARBINI**

As part of the Superintendent's Report, Recognition of Tenure Status, allowed the board and administration to highlight fifteen talented and dedicated staff members who achieved tenure status at the onset of the 2019-2020 academic year. Formally recognized were :Kathryn Bernard, Amy Blank, Daniel De Paz, Katlyn Deal, Samantha De Rose. Traci Flader, Alicia Howell, Jessica Key, Ali Luka, Dana Ori, Carrie Ross, Sasha Sheehy, Leanne Walker, Laura Williams and Max Zbilut.  
*"Congratulations to all!"*

In addition, an introduction of new 2019-2020 staff was presented for the Board of Education.

Everyone welcomed and recognized Libertyville School District 70's newest of educators and tenured staff.

### **FOIA REQUESTS**

Freedom of Information Act (FOIA), reflected that a June FOIA was received from the following:

Bob Flynn, Business Representative/Marketing of Heat & Frost Insulators Local 17, requesting the verification of the most updated email address of the FOIA officer.

On June 26, 2019, a request was made by Matthew McNeil of IBEW 150, requesting all invoices, payments, certified payroll for Orbital Group, from July 1, 2017 to present.

A request was received on Aug. 8, 2019 from Vince Espinoza, in behalf of LocalLabs, publisher of Prairie State Wire, requesting copies of any current collective bargaining agreements with any organized labor collective bargaining unit and if there's none in place, a copy of the last expired agreement. Additional request was made for electronic data with data points (first, middle & last name,

address, start date, department, job title, compensation/compensation type, organized labor collective bargaining unit name if applicable) for all employees represented or not by any organized labor collective bargaining.

Bethany Simpson of SmartProcure, requested any and all purchasing records from 5-7-2019 to current.

### **PERSONNEL REPORT**

Motion was made by Mr. Grote, seconded by Mr. Coughlin, that the Board of Education approve personnel recommendation contained in this Board Report No. 7.1A.

**RESIGNATION:** **Michelle Kittleson**, Music Teacher at Rockland, affirming resignation received August 9, 2019, effective immediately; **Christian Edwards**, Paraeducator at Highland, affirming resignation received August 12, 2019, effective immediately; **Lisa Smith**, Learning Center Clerk at Highland, affirming resignation received August 19, 2019, effective immediately. **NEW**

**EMPLOYMENT:** **Kendra De Paz**, Math Teacher at Highland, 2019-2020 school year; **Lindsey Fry**, .8 FTE Speech and Language Pathologist at Highland and Private Schools, 2019-2020 school year; **Peter Finkel**, Music Teacher at Rockland, 2019-2020 school year; **Janine Sorboro**, Paraeducator at Rockland, 2019-2020 school year; **Rachel Simonsen**, Paraeducator at Copeland, 2019-2020 school year; **Natalie Ripley** Paraeducator at Butterfield, 2019-2020 school year; **Jennifer Bullington**, Paraeducator at Highland, 2019-2020 school year; **Andreanna Vuckovic**, Paraeducator at Highland, 2019-2020 school year; **Crystal Hernandez**, Paraeducator at Butterfield, 2019-2020 school year.

On roll call vote: ayes – Ms. Kennedy, Dr. Krummick, Mrs. Lucke, Mrs. Schilling, Mr. Vickers, Mr. Coughlin and Mr. Grote. Absent – None. Nays - None. All in favor. Motion carried.

### **APPROVAL OF BOARD OF EDUCATION POLICIES**

No policies were scheduled for approval this month.

### **APPROVAL OF 2019 – 2020 BUDGET**

Motion was made by Mrs. Schilling, seconded by Mr. Grote, that the Board of Education approve the Libertyville School District #70 Budget for FY2020 and its accompanying Resolution and Certificate are adopted as presented in this Board Report.

On roll call vote: ayes – Dr. Krummick, Mrs. Lucke, Mrs. Schilling, Mr. Vickers, Mr. Coughlin, Mr. Grote and Ms. Kennedy. Absent – None. Nays - None. All in favor. Motion carried.

### **FIRST READING OF CHANGES TO POLICIES**

No policies were presented for first reading this month.

## **BUILDINGS AND GROUNDS REVIEW**

Dan Gilbert, Building and Grounds Supervisor, provided an update of the most recent school related projects and building based needs which included the following:

- Butterfield ongoing work in boiler room
- Highland Middle School air conditioning
- Copeland installation of drop ceilings
- SRO Office at Highland
- Ongoing air conditioning and humidity issues
- Rockland new kitchen
- LED lighting at all schools including dimmers
- Restriping on school and district office parking lot

## **SUMMER PROGRAM UPDATES**

Gerry Carollo, District 70 Summer School Director, Elizabeth Davis, Principal - Special Ed. and Pre-K/Pre 1<sup>st</sup> Director, as well as Registrar Carrie Thompson, offered an insight and summary of the extremely successful District 70 summer programming held at both Highland Middle School and Copeland Manor School.

Summer School  
Student Enrollment by Grade Level for 2019  
Total Enrollment = 958 Students

K	1st	2nd	3rd	4th	5th	6th	7th	8th
58	102	135	145	137	135	110	95	40

	2014	2015	2016	2017	2018	2019
In District	822	838	853	862	837	816
Oak Grove	44	46	58	38	46	68
Rondout	10	10	11	12	12	8
Hawthorne					15	6
Other in-District	54 (St. Joes-22)	56 (St. Joes-27)	16	18 (St.Joes - 16)	St. Joe's - 31 St. John's 1	St. Joe's 35 St. John's 2
Other Out of District	41	34	76	67	56	21
Total	991	1006	1014	997	998	958

Summer School  
Student Enrollment by Grade Level for 2018  
Total Enrollment = 998 Students

K	1st	2nd	3rd	4th	5th	6th	7th	8th
56	90	137	146	146	156	137	79	48

	2014	2015	2016	2017	2018
InDistrict	822	838	853	862	837
Oak Grove	44	46	58	38	46
Rondout	10	10	11	12	12
Hawthorne					15
Other in-District	54 (St. Joes-22)	56 (St. Joes-27)	16	18 (St.Joes - 16)	St. Joe's - 31 St. John's 1
Other Out of District	41	34	76	67	56
Total	991	1006	1014	997	998

Summer School  
Student Enrollment by Grade Level for 2017  
Total Enrollment = 997 Students

K	1st	2nd	3rd	4th	5th	6th	7th	8th
76	99	133	162	147	169	103	63	45

	2014	2015	2016	2017
In District	822	838	853	862
Oak Grove	44	46	58	38
Rondout	10	10	11	12
Other in-District	54 (St. Joes-22)	56 (St. Joes-27)	16	18 (St.Joes - 16)
Other Out of District	41	34	76	67
Total	991	1006	1014	997

**New Classes this year**  
**Sign Language**  
**Coding**  
**Gardening**  
**Astronomy**  
**423 students registered in the 1<sup>st</sup> 24 hours of registration**

<b>Quotes from parent survey:</b>
"My daughter loved coming to school every day."
"My kids absolutely loved cooking for fun."
"Our first experience with summer school has exceeded my expectations!"
"Staff was excellent!"
"Enjoyed the 4th of July concert!"
"From picking out their classes in the winter to attending in the summer. It is a highlight of their year."
" They definitely will do it next year again 😊"
"Thanks for a great summer"

### **INSTITUTE DAY HIGHLIGHTS**

Dr. Erik Youngman, Director of Curriculum, Instruction and Assessment offered an overview of the District 70 Institute Day on Aug. 19, 2019. He was later joined by Technology and Literary coaches Chris Vipond, Jill Przybyski and Caren Kimbarovsky, as well as Literary and Math coaches Jenny Parkhurst and Carrie Thompson. The School Board and administration were very impressed and thanked them for their collaborative work.

### **BOARD OF EDUCATION COMMITTEE & PROFESSIONAL DEVELOPMENT REPORT**

The following was discussed and shared:

#### **2019-2020 Conferences**

- A. Six Board members are now registered for the Triple I (IASB/IASA/IASBO) Conference in November. Superintendent, Dr. Matt Barbini and Assistant Superintendent/CSBO, Dr. Kurt Valentin will be joining them.
- B. Lake Division Meeting is scheduled October 29, 2019, to be held at the Double Tree Hilton in Mundelein. Rose has started registration for those interested to attend. In addition, Vice President Wendy Schilling will be recognized by IASB at the meeting for Master Board Member Maintained for her continuous learning and professional development through the Leadershop and Master Board Member programs.
- C. The NSBA conference is scheduled April 4-6, 2020 in Chicago, IL.

### **BOARD OF EDUCATION CORRESPONDENCE**

- A. The Board discussed and determined whether the Committee of the Whole Meeting should be eliminated.

Motion was made by Mrs. Lucke, seconded by Mrs. Schilling, that the Board of Education eliminate the Committee of the Whole Meeting. All in favor Motion Carried.

- B. This was followed by a discussion to start all School Board Regular meetings from 7:30 p.m. to 7:00 p.m. starting in September.

Motion was made by Mrs. Lucke, seconded by Mrs. Schilling, that the Board of Education approve the Regular Meetings to start at 7:00 p.m. starting in September. All in favor. Motion carried.

- C. An invitation was received from Highland Middle School on their coming Outdoor Education Program at the Loreda Taft Campus in Oregon, IL in November.

**OTHER**

- A. President Vickers reminded everyone to start looking into a Board Governance Review/Training with IASB Field Services Director, Dee Molinare.

**ADJOURNMENT**

Motion was made by Mrs. Lucke, seconded by Mrs. Schilling, that the Board of Education adjourn the meeting at 9:34 p.m. All in favor. Motion carried.

Respectfully submitted,

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Tom Vickers, Board President

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Chris Coughlin, Board Secretary