

**LIBERTYVILLE ELEMENTARY SCHOOLS**  
**District No. 70**  
**Libertyville, Illinois**

**April 28, 2014**

The regular meeting of the Board of Education District No. 70, Lake County, Illinois, was held at the ERC on Monday, April 28, 2014. The meeting was called to order at 7:30 p.m. by Mrs. Maryann Ovassapian, Board President.

The following members answered present at roll call: Mrs. Damenti, Mr. Kennedy, Mrs. Lund, Mrs. Ovassapian, Mrs. Schilling, Mr. Stowe, and Mr. Vickers.

Absent:                   None.

Also present:           Dr. Schumacher, Dr. Valentin, Dr. Bean, Mr. Youngman, Mrs. Imholz, Ms. Menuey, Robin Kollman, and guests.

**APPROVAL OF MINUTES**

Motion was made by Mrs. Schilling, seconded by Mr. Vickers, that the Board of Education approve the minutes of the Regular Board meeting of March 17, 2014, and that they become part of the formal District 70 records. Further, that the minutes of the Executive Session of March 17, 2014, be approved and that they be maintained in a confidential file until such time as the Board of Education releases them by formal action. All in favor. Motion carried.

**FINANCE REPORTS**

Motion was made by Mr. Vickers, seconded by Mr. Kennedy, that the Board of Education approve the bills listed and presented for payment in the following amounts:

A. EDUCATION	\$ 328,895.97
B. OPERATIONS/MAINTENANCE	\$ 138,694.94
C. DEBT SERVICE	\$
D. BOND & INTEREST	\$
E. TRANSPORTATION	\$ 248,957.11
F. IMRF	\$
G. CAPITAL PROJECTS FUND	\$
H. IMPREST	\$ 3,432.98

On roll call vote: ayes – Mrs. Damenti, Mr. Kennedy, Mrs. Lund, Mrs. Ovassapian, Mrs. Schilling, Mr. Stowe, and Mr. Vickers. Absent - None. Nays - None. All in favor. Motion carried.

Motion was made by Mr. Vickers, seconded by Mrs. Lund, that the Board of Education approve the payroll requests for the month of MARCH 2014:

	<u>MARCH 2014</u>
A. EDUCATION	\$ 1,457,239.41
B. OPERATIONS/MAINTENANCE	\$ 82,354.67
C. TRANSPORTATION	\$
TOTAL:	\$ 1,539,594.08

On roll call vote: ayes – Mr. Kennedy, Mrs. Lund, Mrs. Ovassapian, Mrs. Schilling, Mr. Stowe, Mr. Vickers, and Mrs. Damenti. Absent - None. Nays - None. All in favor. Motion carried.

### **PRESENTATIONS FROM THE FLOOR**

There were no requests at this time.

### **REPORT FROM DR. W. GUY SCHUMACHER**

Dr. Schumacher reported on the following:

- A. A record number of six District 70 *Destination Imagination* teams, representing all five schools, recently headed to the State Level competition. District 70 *Destination Imagination* students placed in one of the top four positions at the state level propelling them to the world competition in Knoxville, TN, May 21-24. Nine teams, another record number, went to the state competition on April 12. Staff members working with the teams are: Julie Jermakowicz, Kristen Morden, Karen McLean, Megan Russell, Danya Sundh, and Ashley Zeinz. Thank you to the participating staff members, students and parents!

Receiving 1<sup>st</sup> Place ranking from at the state level from Adler Park School, Team: “Do you want cheese with that Bagel?” Also, 1<sup>st</sup> from Highland Middle School, and also receiving the highest instant challenge score, Team: “Wait, how do you say that?” Two other 1<sup>st</sup> place performances from Butterfield Team, “Five for One,” as well as the Copeland Team, “Beamers.” 3<sup>rd</sup> in state, Copeland Team “T.E.A.M.” and, 4<sup>th</sup> place in state we congratulate Rockland School Team, “Revenge of the Monkicorns.”

We wish all of our students much success in their endeavors, next month, at the Global competition.

- B. Dr. Schumacher said he wanted to take a moment and recognize a couple of our teaching staff. Speech Pathologist, Karen Davey, was granted a fourth Award for Continuing Education, an ACE Award, by earning seven American Speech-Language Hearing Association Continuing Education Units in a thirty-six month period.

He had also received a beautiful letter regarding Allison Zabelin, on behalf of the Chicagoland Educators Orchestra. Alison's professional contributions were viewed by the organization as invaluable to the New Music for Orchestra presentation at this year's 67<sup>th</sup> annual Midwest Clinic. The conference, held annually in Chicago, is attended by over 16,000 people across all fifty states and thirty countries. These professional development opportunities taken by our dedicated staff are highly regarded and greatly admired. On behalf of all of us in District 70, we congratulate Karen and Allison.

- C. This year Dr. Schumacher had the opportunity to meet with one of the professionals from Lifesource, Chicagoland's Blood Center, as they looked to bring another blood drive to the Libertyville community. He received a very nice 'thank you' recognizing that the units collected at the drive would potentially save 48 lives. A special thank you goes out to those who participated, as well as Candice and Andy, at Butterfield, for making this opportunity work so well at their school. Dr. Schumacher suggested they schedule this during the basketball tournament, which brought in additional donors. He passed out books, sharing the background of blood donation and the benefits to the public, to each building principal for the school's library,
- D. Our schools support Bernie's Book Bank. This year Dr. Schumacher has received a few letters of recognition with personal notes from students who have received the gift of books from our donations. He read a couple of the heartfelt notes to the Board of Education. Dr. Schumacher said, "Thank you to all of our students, staff and families who participate in this very special project. No question, Character Counts in District 70!"
- E. Dr. Schumacher shared with the Board another special note from a student. At last month's Committee of the Whole, a request was granted for student placement at Copeland Manor School, as the family has returned to the Libertyville community after spending the start of the year in California. Dr. Schumacher shared with the board Emily's note, who thanked us for letting her return to complete her final two months of elementary school in 5<sup>th</sup> grade at Copeland.
- F. He said that we had one final recognition tonight and that is our extremely talented and incredibly knowledgeable Highland First Place and State Fifth Place winner of the Geographic Bee. Dr. Schumacher welcomed 6<sup>th</sup> grader Jack Nicholson, who has showed exceptional performance in his endeavors these past couple of months. Dr. Schumacher read a couple of the challenging questions from the Bee and, with Mrs. Ovassapian, awarded Jack a plaque of honor.

### **PERSONNEL REPORT**

Motion was made by Mrs. Lund, seconded by Mrs. Damenti, that the Board of Education approve personnel recommendation contained in this Board Report No. 7.1A.

**NEW EMPLOYMENT:** Valerie Tate, Lunchroom Supervisor at Copeland, effective April 7, 2014. **RETIREMENT:** Lea Spentzos, Head Custodian at Highland, affirming letter dated March 21, 2014, effective December 19, 2014. **RESIGNATION:** Mary Romito, Paraeducator at Highland, affirming resignation received April 3, 2014, effective end of 2013-2014 school year. **FMLA:** Bill Etnyre, Physical Education Teacher at Butterfield, affirming letter received March 12, 2014, effective on or about May 12, 2014, for one (1) week, and an additional five (5) weeks, beginning October 16, 2014; Mia Newlands, 4<sup>th</sup> Grade Teacher at Butterfield, affirming letter received April 4, 2014, effective on August 25, 2014, for ten (10) weeks; Lisa Piskule, 5<sup>th</sup> Grade Teacher at Adler, affirming letter received March 18, 2014, effective August 18, 2014, for twelve (12) weeks; Ivana Sieroslowski, 5<sup>th</sup> Grade Teacher at Butterfield, affirming letter received April 7, 2014, effective August 20, 2014, for twelve (12) weeks. **EXTENDED LEAVE:** Justin Buehler, Spanish Teacher at Highland, affirming letter dated April 21, 2014, effective 2014-2015 school year; Jennifer Saks, Kindergarten Teacher at Copeland, affirming letter dated April 23, 2014, effective 2014-2015 school year.

On roll call vote: ayes – Mrs. Lund, Mrs. Ovassapian, Mrs. Schilling, Mr. Stowe, Mr. Vickers, Mrs. Damenti, and Mr. Kennedy. Absent - None. Nays - None. All in favor. Motion carried.

#### **APPROVAL OF BOARD OF EDUCATION POLICIES 5:90 AND 6:250**

Motion was made by Mr. Kennedy, seconded by Mr. Vickers, that the Board of Education approve Board Policies 5:90 – Abused and Neglected Child Reporting and 6:250 – Community Resource Persons and Volunteers, as they appear in Board Report No. 7.2, Exhibits A and B, respectively.

On roll call vote: ayes – Mrs. Ovassapian, Mrs. Schilling, Mr. Stowe, Mr. Vickers, Mrs. Damenti, Mr. Kennedy, and Mrs. Lund. Absent - None. Nays - None. All in favor. Motion carried.

#### **ALTERATION OF THE 2013-2014 SCHOOL DISTRICT CALENDAR**

Motion was made by Mrs. Schilling, seconded by Mr. Kennedy, that the Board of Education revise its 2013-2014 School District Calendar so as to establish Thursday, June 5, 2014, as the final day of student attendance and Friday, June 6, 2014, for staff attendance. All in favor. Motion carried.

#### **BOARD OF EDUCATION MEETING DATES FOR 2014-2015**

Motion was made by Mr. Stowe, seconded by Mrs. Lund, that the Board of Education adopt the listed schedule of meeting dates, places and times as formal Board of Education meetings, a copy of which is to be made a portion of the formal minutes of this meeting. All in favor. Motion carried.

#### **APPROVAL OF THE RUCK PATE ARCHITECT AGREEMENT**

Motion was made by Mrs. Damenti, seconded by Mr. Stowe, that the Board of Education approve the Ruck Pate Architect Agreement.

On roll call vote: ayes – Mrs. Schilling, Mr. Stowe, Mr. Vickers, Mrs. Damenti, Mr. Kennedy, Mrs. Lund, and Mrs. Ovassapian. Absent - None. Nays - None. All in favor. Motion carried.

**APPROVAL OF RISING STAR SCHOOL IMPROVEMENT PLAN**

Motion was made by Mrs. Lund, seconded by Mr. Vickers, that the Board of Education approve Rising Star plans for Libertyville District 70 and Highland Middle School as presented at the March 2014 Board Meeting.

On roll call vote: ayes – Mr. Stowe, Mr. Vickers, Mrs. Damenti, Mr. Kennedy, Mrs. Lund, Mrs. Ovassapian, and Mrs. Schilling. Absent - None. Nays - None. All in favor. Motion carried.

**APPROVAL OF STAR ENTERPRISE ASSESSMENTS FROM RENAISSANCE LEARNING**

Motion was made by Mr. Vickers, seconded by Mrs. Lund, that the Board of Education accept the agreement with STAR for a length of three years. All in favor. Motion carried.

**APPROVAL OF KEYBOARDING CURRICULUM**

Motion was made by Mr. Stowe, seconded by Mr. Kennedy, that the Board of Education approve the formalized keyboard curriculum for second through fifth grades and the purchase of the Typing Agent Program as presented at the March 2014 Board of Education meeting.

On roll call vote: ayes – Mr. Vickers, Mrs. Damenti, Mr. Kennedy, Mrs. Lund, Mrs. Ovassapian, Mrs. Schilling, and Mr. Stowe. Absent - None. Nays - None. All in favor. Motion carried.

**FIRST READING OF CHANGES TO POLICIES 5:270 AND 5:310**

To accurately reflect legislative actions and/or current District 70 practice, Dr. Bean presented the following Board of Education Policies: 5:270 – Educational Support Personnel: Employment at-Will, Compensation, and Assignment and 5:310 – Educational Support Personnel: Compensatory Time-Off.

**SPECIAL ED OT UPDATE**

The Special Education Department oversees the District 70 Response to Intervention (RtI) Initiative. Through RtI, the district initiated district-wide benchmarking to identify students who may be at risk for learning in reading and math. Kindergarten, however, participated in the benchmarking process only at the end of the year, using AIMSweb. To better serve students who may be at risk for reading, the PAK program was implemented in 2004, and continues to be a strong intervention for at-risk readers. Two years ago, under the direction of occupational therapists Elisa Smith and Carmen Kutsch, we began a pilot intervention for handwriting. This is currently being implemented in the full-day kindergarten classrooms during

the first ten weeks of the school year. Ms. Menuey, Mrs. Kutsch, and Mrs. Smith presented highlights of the two kindergarten RtI initiatives in place in District 70.

### **FIRST READING OF BIG IDEAS MATH MATERIALS FOR HIGHLAND MIDDLE SCHOOL**

Mr. Hallmark, Principal of Highland Middle School, introduced and praised the Highland Middle School Math Department teachers for their hard work in the process of aligning instruction and materials with Common Core Math Standards. The teachers introduced were: Holly Chapman, Deb Morales, Shane Crown, Carrie Shea, Erin Gillespie, Breehan Davidson, Sarah Grant, and Krista Caslina. This group, while creating lessons for sixth through eighth grade students, has also reviewed a variety of resources from different publishing companies, comparing their strengths as they align with Common Core Math Standards.

In this presentation the Highland Math Department showcased materials from “Larson Big Ideas,” a Houghton Mifflin Harcourt product and will seek approval at the May 19, 2014 Board of Education meeting for material adoption.

### **BOARD OF EDUCATION COMMITTEE AND PROFESSIONAL DEVELOPMENT REPORT 9.1**

The following was discussed and shared by the Board of Education:

- A. Board member Julie Damenti thanked the District for allowing herself and fellow Board members, Luke Stowe and Wendy Schilling to attend the National School Board Conference, recently held in New Orleans. She herself attended over 11 hours of sessions. She said, “Kudos to Dr. Schumacher for his support.” She encouraged fellow Board members to be visible in the community and to attend as many school sponsored events as they can.
- B. Board member Wendy Schilling attended ‘Boot Camp for new school board members’ at the NSBA conference and said that our District passes with flying colors compared to other districts.
- C. Luke Stowe, Board member, commented on a session he attended at NSBA about the roles of Board members and how important to not overstep their roles on the Board. He felt our own Board has a good balance. He said conference attendance was important. He was concerned about the NSBA’s aggressive tone on some issues, but said it was a great conference.
- D. Board President Maryann Ovassapian said that the conferences she has attended made her realize how truly great our District is.
- E. Mrs. Ovassapian reminded the Board members to respond to Becky if they wish to attend the Recognition Reception that will be held on May 29.

**BOARD OF EDUCATION CORRESPONDENCE**

- A. A thank you note was received from the Haas family.

**OTHER**

- A. Board President, Maryann Ovassapian said she had the greatest job in the world and was privileged to be part of the delivery of Becky’s grandson, Ulysses Samuel on Friday.

**CALL FOR EXECUTIVE SESSION**

Motion was made by Mr. Vickers, seconded by Mr. Stowe to enter into Executive Session at 8:45 p.m. to address administrator evaluations.

On roll call vote: ayes – Mrs. Damenti, Mr. Kennedy, Mrs. Lund, Mrs. Ovassapian, Mrs. Schilling, Mr. Stowe, and Mr. Vickers. Absent - None. Nays - None. All in favor. Motion carried.

Motion was made by Mr. Vickers, seconded by Mr. Kennedy, to enter out of Executive Session at 10:50 p.m. and return to Regular Session.

On roll call vote: ayes – Mrs. Damenti, Mr. Kennedy, Mrs. Lund, Mrs. Ovassapian, Mrs. Schilling, Mr. Stowe, and Mr. Vickers. Absent - None. Nays - None. All in favor. Motion carried.

**RETURN TO REGULAR SESSION**

**ADJOURNMENT**

Motion was made by Mr. Stowe, seconded by Mrs. Schilling, that the Board of Education adjourn the meeting at 10:50 p.m. All in favor. Motion carried.

Respectfully submitted,

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Maryann Ovassapian, Board President

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Jennifer Lund, Board Secretary