

LIBERTYVILLE ELEMENTARY SCHOOLS

**District No. 70
Libertyville, Illinois**

December 19, 2016

A combined Committee of the Whole and regular meeting of the Board of Education District No. 70, Lake County, Illinois, was held at the ERC on Monday, December 19, 2016. The meeting was called to order at 7:32 p.m. by Mr. Tom Vickers, Board President.

The following members answered present at roll call: Mrs. Damenti, Mrs. Hoff, Mr. Kennedy, Mrs. Lucke, Mrs. Schilling and Mr. Vickers.

Absent: Mr. Stowe arrived at 7:37 p.m.

Also present: Dr. Schumacher, Dr. Valentin, Dr. Bean, Mr. Youngman, Mrs. Imholz, Dr. Otto, Robin Kollman, and guests.

APPROVAL OF MINUTES

Motion was made by Mrs. Hoff, seconded by Mrs. Lucke, that the Board of Education approve the minutes of the Committee of the Whole Meeting of November 28, 2016, and the Regular Meeting of November 28, 2016 and that they become part of the formal District 70 records.

FINANCE REPORTS

Motion was made by Mrs. Damenti, seconded by Mrs. Schilling, that the Board of Education approve the bills listed and presented for payment in the following amounts:

A. EDUCATION	\$ 288,470.75
B. OPERATIONS/MAINTENANCE	\$ 53,725.57
C. DEBT SERVICE	\$
D. TRANSPORTATION	\$ 189,955.13
E. IMRF	\$
F. CAPITAL PROJECTS FUND	\$ 13,524.20
G. IMPREST	\$ 1,173.38

On roll call vote: ayes – Mrs. Damenti, Mrs. Hoff, Mr. Kennedy, Mrs. Lucke, Mrs. Schilling, and Mr. Vickers. Absent - None. Nays - None. All in favor. Motion carried.

Motion was made by Mrs. Damenti, seconded by Mrs. Hoff, that the Board of Education approve the payroll requests for the month of NOVEMBER 2016:

	<u>NOVEMBER 2016</u>
A. EDUCATION	\$ 1,638,160.98
B. OPERATIONS/MAINTENANCE	\$ 91,205.38
TOTAL PAYROLL	\$ 1,729,366.36

On roll call vote: ayes – Mrs. Hoff, Mr. Kennedy, Mrs. Lucke, Mrs. Schilling, Mr. Vickers and Mrs. Damenti. Absent - None. Nays - None. All in favor. Motion carried.

PRESENTATIONS FROM THE FLOOR

There were no requests at this time.

REPORT FROM DR. W. GUY SCHUMACHER

Dr. Schumacher reported on the following:

- A. Dr. Schumacher said that Influenza Like Illness (ILI) summary reports from Lisa Dallmeyer, Communicable Disease Specialist of the Lake County Health Department, have suggested very low, less than 0.2%, ILI absences in the 48th and 49th week summaries for District 70. “Here’s to hoping that we can keep the numbers low in the months ahead”.
- B. Dr. Schumacher shared Freedom of Information Act (FOIA) requests that have increased dramatically for school districts this academic year, keeping Robin Kollman very busy as she guides the needed information and assists central office personnel in coordinating materials for a response. The most recent requests have included the gathering of reports regarding testing for lead in drinking water. Fortunately, as a district, we were on top of this and ran testing last summer that resulted in good findings at a host of isolated sites throughout the schools, as evaluated by the Lake County Public Health Department.

He expressed special thanks to Dan Gilbert and his office assistant, Pam Cushman, for their oversight of this requested endeavor.

Another FOIA request came about regarding the district’s use of vendors and bids for commercial requests that required considerable data gathering on the part of Business Office through Dr. Valentin.

And yet another detailed and time-consuming request came about regarding homeless student data and affiliated costs, collected from Dr. Otto’s office.

While yet another, albeit brief, request came from the Illinois Retired Teachers Association seeking information regarding staff scheduled for retirement this school year, with data gathered from Dr. Bean's department. Our website is quite clear regarding specifics of the Freedom of Information Act and we will continue to be diligent regarding the nature of any incoming requests.

A special thank you was extended to all of our ERC staff that have been affected by the unprecedented number of requests.

- C. Dr. Schumacher recognized the Board of Education members for their commitment to children and always putting decisions regarding student opportunities first. Their vision and support of the Copeland Manor School project was highlighted with a sincere appreciation and recognition also offered to Principal Poelking. Lori Poelking's ongoing attention to detail, commitment to communication, unwavering positive energy and attitude despite a multitude of challenges and her ability to formulate an impressive Ribbon Cutting Ceremony were considered the essence of true leadership and professionalism! A token of appreciation was shared for her impressive services throughout.
- D. Dr. Schumacher wished everyone a very Happy Holiday and a Happy New Year!

PERSONNEL REPORT

Motion was made by Mrs. Schilling, seconded by Mr. Kennedy, that the Board of Education approve personnel recommendation contained in this Board Report No. 7.1A.

CHANGE IN STATUS: Amy Morales, from Extended School Year Supervisor for Summer School to Summer School Principal, effective immediately. **NEW EMPLOYMENT:** Leah Shepard, ESY/Pre K-1 Coordinator for Summer School, effective immediately; Claire Gottman, Lunchroom Supervisor at Butterfield, effective December 5, 2016; Barb Slago, Lunchroom Supervisor at Butterfield, effective December 5, 2016; Mark Larson, Lunchroom Supervisor at Copeland, effective December 5, 2016; **FMLA:** Brianne Smith, Language Arts Teacher at Highland, affirming letter received November 29, 2016, effective on or about March 17, 2017, for the remainder of the 2016-2017 school year; Michelle Bauer, 4th Grade Teacher at Adler, affirming letter received December 5, 2016, effective on or about February 16, 2017, for twelve (12) weeks; Katie Michols, Interventionist at Copeland School, affirming letter received December 5, 2016, effective on or about April 26, 2017, for four (4) weeks.

On roll call vote: ayes – Mr. Kennedy, Mrs. Lucke, Mrs. Schilling, Mr. Stowe, Mr. Vickers, Mrs. Damenti and Mrs. Hoff. Absent - None. Nays - None. All in favor. Motion carried.

APPROVAL OF CHANGES TO POLICIES

Motion was made by Mrs. Schilling, seconded by Mrs. Lucke, that the Board of Education approve changes to Board Policies 5:100 – Staff Development Program; 7:250 – Student Support Services; and 7:290 – Suicide and Depression Awareness and Prevention; and new policy

Page Four

Board of Education – December 19, 2016

6:270 – Social Work and School Psychology Services, as they appear in Board Report No. 7.2, Exhibits A, B, C and D, respectively.

On roll call vote: ayes – Mrs. Lucke, Mrs. Schilling, Mr. Stowe, Mr. Vickers, Mrs. Damenti, Mrs. Hoff and Mr. Kennedy. Absent - None. Nays - None. All in favor. Motion carried.

APPROVAL OF THE 2017 SUMMER SCHOOL PROGRAM

Motion was made by Mrs. Lucke, seconded by Mrs. Hoff, that the Board of Education approve District 70 Summer School proposal along with the student enrollment fees and staff salaries as they appear in this Board Report; a copy of the fee and stipend schedule to become part of the official minutes of the Board meeting.

On roll call vote: ayes – Mrs. Schilling, Mr. Stowe, Mr. Vickers, Mrs. Damenti, Mrs. Hoff, Mr. Kennedy and Mrs. Lucke. Absent - None. Nays - None. All in favor. Motion carried.

APPROVAL OF REFUNDING BONDS PARAMETERS

Motion was made by Mr. Kennedy, seconded by Mrs. Damenti, that the Board of Education approve the Refunding Bonds Parameters Resolution as attached to this Board Report 7.4. District 70 is currently able to refund the 2007 General Obligation Limited Tax School Bonds and provide interest savings to the district. The Parameters Resolution, through consultation with William Blair & Co., grants District 70 the opportunity to sell available bonds when the market provides for the best of prospects for long-term interest savings.

On roll call vote: ayes – Mr. Stowe, Mr. Vickers, Mrs. Damenti, Mrs. Hoff, Mr. Kennedy, Mrs. Lucke and Mrs. Schilling. Absent - None. Nays - None. All in favor. Motion carried.

APPROVAL OF RELEASE FOR SPECIFIC CLOSED SESSION MINUTES

Motion was made by Mr. Kennedy, seconded by Mrs. Hoff, that the Board of Education approve the retention and confidentiality of the Executive Session Minutes of March 28, 2016 and April 25, 2016, as well as Executive Minutes previously reviewed and approved for retention, and that these minutes be kept in a confidential file.

On roll call vote: ayes – Mr. Vickers, Mrs. Damenti, Mrs. Hoff, Mr. Kennedy, Mrs. Lucke, Mrs. Schilling and Mr. Stowe. Absent - None. Nays - None. All in favor. Motion carried.

FIRST READING OF CHANGES TO POLICIES

To accurately reflect legislative actions and/or current District 70 practice, Dr. Bean presented changes to the following Board of Education Policy: **4:15 Operational Services: Identity Protection**. This policy, prudent in this era of FOIA requests, offers additional requirements

associated with notification to an individual whenever personal information is requested, the disposal of materials containing personal information, rendering it unusable, and undecipherable, and advisement of this policies existence.

BUILDINGS AND GROUNDS UPDATE

Dr. Schumacher shared insight on school site upgrades and current modifications. At this point, after Rockland School roof work, snow removal has been a top priority for the maintenance and custodial team. Peter Graves, architect, shared details of Rockland School site and concept plan approval, recently presented at a December 13th Village meeting.

CHARACTER COUNTS AWARDS

The honor is the school district's only award bestowed on an outside organization. The prestigious award is given "in honor of exemplary character, leadership and service."

This year, Michael Barbini, Vice President, Libertyville Bank & Trust, as well as staff member Mary Jane Thureau, Rockland School Secretary were honored with a 2016 District 70 Character, Leadership and Service Award.

Board President Tom Vickers, Superintendent Guy Schumacher and Character Counts sponsor Dale List were present to address these fine individuals as they received public recognition for their attention and efforts in all that they do in support of our students and learning community.

Dr. Schumacher gave a summary of each recipient's merits.

In the community category, Business Leader Michael Barbini, was awarded for his support of community members associated with Libertyville's The Haven, and D70 students through Mini Grant review participation, as well as commerce lessons offered students at Copeland Manor School.

District 70 proudly recognizes staff member Mary Jane Thureau, Rockland School Secretary, for her dedication and commitment to the children, parents and staff of the Rockland School community.

Each honoree was presented with a plaque by Dr. Schumacher and President Vickers.

BOARD OF EDUCATION COMMITTEE AND PROFESSIONAL DEVELOPMENT REPORT 9.1

- A. Board member, Mrs. Lucke, shared information gathered from a citizens' group and it's concerns on the Butterfield proposal. A meeting is scheduled on January 9th at the Village Hall and requesting a volunteer from the Board to attend in her absence.

BOARD OF EDUCATION CORRESPONDENCE

- A. Board members received a compilation of thank you notes from Copeland students on their new gymnasium.
- B. President Vickers shared a copy of the petition for withdrawal of school district Grass Lake #36 from SEDOL that was sent from the office of Superintendent Roycealee Wood, Regional Superintendent of Schools, Lake County, IL.

OTHER

- A. President Vickers thanked everyone for a wonderful 2016 and wished all a safe and healthy holiday season.

ADJOURNMENT

Motion was made by Mrs. Lucke, seconded by Mrs. Hoff, that the Board of Education adjourn the meeting at 8:33 p.m. All in favor. Motion carried.

Respectfully submitted,

Tom Vickers, Board President

Luke Stowe, Board Secretary