

LIBERTYVILLE ELEMENTARY SCHOOLS
District No. 70
Libertyville, Illinois

June 26, 2017

The regular meeting of the Board of Education District No. 70, Lake County, Illinois, was held at the ERC on Monday, June 26, 2017. The meeting was called to order at 7:31 p.m. by Mr. Tom Vickers, Board President.

The following members answered present at roll call: Mr. Coughlin, Mr. Grote, Mrs. Hoff, Mrs. Lucke, Mrs. Schilling and Mr. Vickers.

Absent: Mr. Kennedy

Also present: Dr. Schumacher, Dr. Valentin, Dr. Bean, Dr. Youngman, Mrs. Imholz, Robin Kollman and guests.

APPROVAL OF MINUTES

Motion was made by Mrs. Hoff, seconded by Mrs. Schilling, that the Board of Education approve the minutes of the Committee of the Whole Meeting of May 22, 2017, and the Regular Board meeting of May 22, 2017, and that they become part of the formal District 70 records. All in favor. Motion carried.

FINANCE REPORTS

Motion was made by Mrs. Schilling, seconded by Mrs. Hoff, that the Board of Education approve the bills listed and presented for payment in the following amounts:

A. EDUCATION	\$ 297,037.00
B. OPERATIONS/MAINTENANCE	\$ 17,146.65
C. DEBT SERVICE	\$ 475.00
D. BOND & INTEREST	\$
E. TRANSPORTATION	\$ 197,972.00
F. IMRF	\$
G. CAPITAL PROJECTS FUND	\$ 3,408.00
H. IMPREST	\$ 1,749.55

On roll call vote: ayes – Mr. Coughlin, Mr. Grote, Mrs. Hoff, Mrs. Lucke, Mrs. Schilling and Mr. Vickers. Absent – Mr. Kennedy. Nays - None. All in favor. Motion carried.

Motion was made by Mrs. Schilling, seconded by Mrs. Hoff, that the Board of Education approve the payroll requests for the month of MAY 2017:

	<u>MAY 2017</u>
A. EDUCATION	\$ 1,809,033.29
B. OPERATIONS/MAINTENANCE	\$ 93,652.04
C. TRANSPORTATION	\$
TOTAL:	\$ 1,899,685.33

On roll call vote: ayes – Mr. Grote, Mrs. Hoff, Mrs. Lucke, Mrs. Schilling, Mr. Vickers and Mr. Coughlin. Absent – Mr. Kennedy. Nays - None. All in favor. Motion carried.

PRESENTATIONS FROM THE FLOOR

There were no requests at this time.

REPORT FROM DR. W. GUY SCHUMACHER

Dr. Schumacher reported on the following:

- A. Dr. Schumacher shared this evening that summer programming is going well for many. Administration has received professional development in the area of Crisis Prevention Intervention Training with instructors, Steve Feldman and Dr. Chris Otto. Staff workshops are being held weekly, and Summer School for students at both Highland and Copeland are going extremely well. In addition, the Champions Summer Camp at Butterfield is filled and offering some wonderful opportunities for the 30 children in attendance.
- B. Dr. Schumacher reported that The Improv Playhouse is enjoying their time using the Copeland School stage this summer and we are already getting fall scheduling with both Improv, as well as another local theater group.
- C. Dr. Schumacher offered a special thank you to Butterfield School principal Dr. Kehoe for coordinating our District 70 Annual Safety Review Meeting that took place June 13, 2017. In attendance were leadership representatives from district administration, including all school principals, Libertyville Police and Fire officials, the LHS School Resource Officer, as well as representatives from St. Joseph's School and St. John's School. Based on the review of the Emergency Operations Plan and school safety drills conducted, it can be concluded that District 70 is in compliance with PA-094-0600. A summary of the meeting, including recommended changes to the Emergency Operations Plan, has been sent to the Lake County Regional Office of Education. As directed by ISBE, a copy of the report has been disseminated to all participants of the annual review meeting.

FOIA REQUESTS

Freedom of Information Act (FOIA) requests included those made by Data Research Partners, Janie Jordan, regarding the collection of employee names, email addresses, positions and site locations. Also, Rick Kambic of the Pioneer Press sought requests regarding both the alleged ethics complaint filed by Mr. Josh Gordon, as well as a second request addressing information regarding details pertaining to the formulation of the ethics commission. Finally, a recent request from Smart Procure, seeking purchasing records from March 15, 2017 to June 19, 2017, was gathered and addressed, as well.

PERSONNEL REPORT

Motion was made by Mrs. Hoff, seconded by Mrs. Schilling, that the Board of Education approve personnel recommendation contained in this Board Report No. 7.1A.

RESIGNATION: **Mindy St. Peter**, Paraeducator at Butterfield, effective June 2, 2017; **Patricia Bakare**, Paraeducator at Butterfield, effective June 2, 2017; **Elizabeth Ryan**, Paraeducator at Butterfield, effective immediately; **Alice Novak**, School Nurse at Rockland, effective June 2, 2017; **Allison Prochaska**, Language Arts Teacher at Highland, affirming resignation received on June 19, 2017, effective immediately. **CHANGE IN STATUS:** **Steve Feldman**, from Assistant Principal and Physical Education Teacher at Copeland, to Assistant Principal at Butterfield, effective July 1, 2017. **NEW EMPLOYMENT:** **Max Dolinko**, 3rd Grade Classroom Teacher at Copeland, 2017-2018 school year; **Christina Kiotis**, Special Education Teacher at Highland, 2017-2018 school year.

On roll call vote: ayes – Mrs. Hoff, Mrs. Lucke, Mrs. Schilling, Mr. Vickers, Mr. Coughlin and Mr. Grote. Absent – Mr. Kennedy. Nays - None. All in favor. Motion carried.

APPROVAL OF CHANGES TO POLICIES 5:10 and 6:340

Motion was made by Mrs. Hoff, seconded by Mrs. Lucke, that the Board of Education approve Board Policies 5:10 – Equal Employment and Opportunity and Minority Recruitment and 6:340 – Student Testing and Assessment Program, as they appear in Board Report 7.2, Exhibits A and B respectively.

On roll call vote: ayes – Mrs. Lucke, Mrs. Schilling, Mr. Vickers, Mr. Coughlin, Mr. Grote and Mrs. Hoff. Absent – Mr. Kennedy. Nays - None. All in favor. Motion carried.

APPROVAL OF THE DESIGNATION OF DEPOSITORIES

Motion was made by Mrs. Schilling, seconded by Mrs. Lucke, that the Board of Education approve the depositories designated for fiscal year FY2018. All in favor. Motion carried.

APPROVAL OF THE CLIC INSURANCE RENEWAL AND WIRE TRANSFER OF INSURANCE PREMIUMS

Motion was made by Mrs. Schilling, seconded by Mrs. Hoff, that the Board of Education approve the 2017-2018 wire transfer payment of \$171,459.00 for CLIC Insurance Pool renewal and supplemental payment.

On roll call vote: ayes – Mrs. Schilling, Mr. Vickers, Mr. Coughlin, Mr. Grote, Mrs. Hoff and Mrs. Lucke. Absent – Mr. Kennedy. Nays - None. All in favor. Motion carried.

APPROVAL OF THE PREVAILING WAGE ACT

Motion was made by Mrs. Schilling, seconded by Mrs. Lucke, that the Board of Education adopt the Prevailing Wage Act resolution. All in favor. Motion carried.

APPROVAL OF 2017-2018 BUDGET

Motion was made by Mr. Coughlin, seconded by Mrs. Schilling, that the Board of Education approve the Libertyville School District #70 Budget for FY2018 and its accompanying Resolution and Certificate are adopted as presented in this Board Report.

On roll call vote: ayes – Mr. Vickers, Mr. Coughlin, Mr. Grote, Mrs. Hoff , Mrs. Lucke and Mrs. Schilling. Absent – Mr. Kennedy. Nays - None. All in favor. Motion carried.

APPROVAL OF JULY 2017 EXPENDITURES

Motion was made by Mrs. Schilling, seconded by Mrs. Hoff, that the Board of Education approve the July 2017 Expenditures for Payroll and Accounts Payable.

On roll call vote: ayes - Mr. Coughlin, Mr. Grote, Mrs. Hoff , Mrs. Lucke, Mrs. Schilling and Mr. Vickers. Absent – Mr. Kennedy. Nays - None. All in favor. Motion carried.

APPROVAL OF FY2018 FACILITY RENTAL RATES

Motion was made by Mr. Coughlin, seconded by Mrs. Schilling, that the Board of Education adopt the FY 2018 Facility Rental rates as presented.

On roll call vote: ayes – Mr. Grote, Mrs. Hoff , Mrs. Lucke, Mrs. Schilling, Mr. Vickers and Mr. Coughlin. Absent – Mr. Kennedy. Nays - None. All in favor. Motion carried.

APPROVAL FOR THE PERMANENT TRANSFER OF WORKING CASH FUND INTEREST INCOME TO THE OPERATIONS & MAINTENANCE FUND

Motion was made by Mrs. Schilling, seconded by Mrs. Hoff, that the Board of Education authorize the District Treasurer to transfer \$65,000.00 in Working Cash Interest Income to the Operations & Maintenance Fund.

On roll call vote: ayes – Mrs. Hoff, Mrs. Lucke, Mrs. Schilling, Mr. Vickers, Mr. Coughlin and Mr. Grote. Absent – Mr. Kennedy. Nays - None. All in favor. Motion carried.

APPROVAL OF THE LIBERTYVILLE POLICE DEPARTMENT’S AGREEMENT REGARDING PARKING ENFORCEMENT ON PRIVATE PROPERTY

The Board recognized and discussed the Libertyville Police Department’s Agreement regarding Parking Enforcement on Private Property. This addressed the designated parking area of the school district’s Dymond Road Property. The Board directed Dr. Schumacher to execute the agreement on behalf of the District with the understanding that any costs to purchase or install signage on the property should be incurred by District 128 or the Village of Libertyville.

FIRST READING OF CHANGES TO POLICIES 7:70, 7:140 AND 5:125

No policies were scheduled for the first reading this month.

BUILDINGS AND GROUNDS REVIEW

Dr. Schumacher shared an update regarding District 70 Building, Grounds and Summer Maintenance projects, plans and developments for school sites:

Ongoing standard interior cleaning, ground maintenance, mowing, weeding and trimming at all sites.

Oversight of the recent playground project at Butterfield School with standard inspection of equipment and mulching at all sites.

Review and proactive maintenance of HVAC systems at all sites.

Team is remaining on top of Highland Middle School humidity and air quality concerns, a recent meeting was held with superintendent, Highland administration and Supervisor of Buildings and Grounds.

Installation of stage lighting purchased by Copeland Manor School.

Adding Uninterrupted Power Source (UPS) to the camera/surveillance systems to address any potential power outages that result in loss of coverage.

BOARD OF EDUCATION COMMITTEE AND PROFESSIONAL DEVELOPMENT REPORT 9.1

- A. Board member, Mrs. Lucke, attended a meeting at SEDOL whose Budget just passed. She also congratulated Dr. Schumacher on his reappointment in the SEDOL Governing Board.

The next meeting is scheduled for August 30th at 7:30 am. Mrs. Lucke asked for a volunteer from the Board as she will not be available that day. Follow up will be addressed through Mrs. Lucke.

- B. Board members, Mr. Coughlin and Mr. Grote, participated in the IASB New Board Member Workshops on June 9 and 10, 2017 in Glenview, IL.
- C. Board President Vickers reminded Board members to start planning for attendance at The Triple I Conference in November. Board members Mrs. Schilling, Mrs. Lucke and Mr. Coughlin are planning to attend. Contact Rose for Conference and Housing Registration.

BOARD OF EDUCATION CORRESPONDENCE

- A. A thank you note was received from Janet Chickey for the beautiful retirement present as well as the recognition and reception dinner.

OTHER

- A. Mr. Vickers offered a summary of the Ethics Commission as shared by Board member, Mr. Kennedy.
- B. Plans are being made for the August 21st Institute Day to be held at Copeland Manor School.

CALL FOR EXECUTIVE SESSION

Motion was made by Mrs. Lucke, seconded by Mrs. Schilling, to enter into closed session at 8:28 p.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee, collective bargaining, property and/or pending litigation.

On roll call vote: ayes – Mr. Coughlin, Mr. Grote, Mrs. Hoff, Mrs. Lucke, Mrs. Schilling, and Mr. Vickers. Absent – Mr. Kennedy. Nays - None. All in favor. Motion carried.

Motion was made by Mrs. Schilling, seconded by Mrs. Lucke, to enter out of Executive Session and return to Regular Session at 9:11 p.m.

On roll call vote: ayes – Mr. Coughlin, Mr. Grote, Mrs. Hoff, Mrs. Lucke, Mrs. Schilling, and Mr. Vickers. Absent – Mr. Kennedy. Nays - None. All in favor. Motion carried.

RETURN TO REGULAR SESSION

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ADJOURNMENT

Motion was made by Mr. Coughlin, seconded by Mrs. Lucke, that the Board of Education adjourn the meeting at 9:22 p.m. All in favor. Motion carried.

Respectfully submitted,

Tom Vickers, Board President

Greta Hoff, Board Secretary