

LIBERTYVILLE ELEMENTARY SCHOOLS
District No. 70
Libertyville, Illinois

May 21, 2018

The regular meeting of the Board of Education District No. 70, Lake County, Illinois, was held at the ERC on Monday, May 21, 2018. The meeting was called to order at 7:31p.m. by Mr. Tom Vickers, Board President.

The following members answered present at roll call: Mr. Coughlin, Mr. Grote, Mrs. Hoff, Mr. Kennedy, Mrs. Lucke, Mrs. Schilling, and Mr. Vickers.

Absent: None.

Also present: Dr. Schumacher, Dr. Valentin, Dr. Bean, Dr. Youngman, Mrs. Imholz, Robin Kollman, and guests.

APPROVAL OF MINUTES

Motion was made by Mrs. Hoff, seconded by Mrs. Lucke, that the Board of Education approve the minutes of the Committee of the Whole of April 23, 2018, the minutes of the Regular Meeting of April 23, 2018, and that they become part of the formal District 70 records. Further, that the minutes of the Executive Session of April 23, 2018 be approved and that they be maintained in a confidential file until such time as the Board of Education releases them by formal action. All in favor. Motion carried.

FINANCE REPORTS

Motion was made by Mrs. Schilling, seconded by Mrs. Lucke, that the Board of Education approve the bills listed and presented for payment in the following amounts:

A. EDUCATION	\$ 315,693.99
B. OPERATIONS/MAINTENANCE	\$ 98,250.56
C. DEBT SERVICE	\$ 241,918.27
D. BOND & INTEREST	\$
E. TRANSPORTATION	\$ 259,574.61
F. IMRF	\$
G. CAPITAL PROJECTS FUND	\$ 196,595.70
H. IMPREST	\$ 2,106.40

On roll call vote: ayes – Mr. Coughlin, Mr. Grote, Mrs. Hoff, Mr. Kennedy, Mrs. Lucke, Mrs. Schilling, and Mr. Vickers. Absent – Mr. None. Nays - None. All in favor. Motion carried.

Motion was made by Mrs. Schilling, seconded by Mrs. Lucke, that the Board of Education approve the payroll requests for the month of April 2018:

	<u>APRIL 2018</u>
A. EDUCATION	\$1,731,106.77
B. OPERATIONS/MAINTENANCE	\$ 101,149.28
C. TRANSPORTATION	\$
TOTAL:	\$1,832,256.05

On roll call vote: ayes – Mr. Grote, Mrs. Hoff, Mr. Kennedy, Mrs. Lucke, Mrs. Schilling, Mr. Vickers, and Mr. Coughlin. Absent – None. Nays - None. All in favor. Motion carried.

PRESENTATIONS FROM THE FLOOR

There were no requests at this time.

REPORT FROM DR. W. GUY SCHUMACHER

Dr. Schumacher welcomed and highlighted that this is a very special evening as we recognize the eight District 70 retirees, bringing with them 181 years of collective service to Libertyville School District 70. With that being said, he offered that he looks forward to their continued recognition on Thursday evening, May 24th, at the District 70 Recognition Reception.

Dr. Schumacher reported on the following:

- A. Congratulations to Highland Middle School Applied Arts teacher, Melissa Rosen. As part of Code.org, the designer of an Hour of Code, Melissa earned herself a seat at the Lumity’s 2018-2019 Professional Learning Program for CS Discoveries. Code.org is a nonprofit dedicated to expanding access to computer science in schools with a vision that every student in every school has the opportunity to learn computer science. The weeklong training is set in Chicago this July. We look forward to this opportunity for District 70 and all that Melissa will gain from the experience. Congratulations Melissa!

- B. Last month, Dr. Schumacher had the opportunity to recognize the Highland Middle School Destination Imagination team, “Fill In Here,” for their advancement to the DI Global Competition, at the University of Tennessee, this weekend. In a twist of fate, we now have an additional team, the “DIentific Four,” from Butterfield School that will also be attending the international competition, as earned through an aggressive lottery. As this talented team moves forward, we

express, “*Good luck,*” as well to team members Bryce Dusault, Alex Brown, Olivia Flaytor, and Olivia Steffensen, in addition to parent manager Jessica Brown and staff sponsor, Karen McLean. Dr. Schumacher looks to having team representatives join us at the June Board meeting to share in their experiences.

- C. In something that Dr. Schumacher have never seen before, he shared recognition of the Highland Middle School custodial team for their commitment to communication. These impressive individuals have created an informative newsletter for staff, keeping them apprised as to happenings and projects planned for the school. “*A very special thank to Tom, Jesus, Maritza, Lorena, Angel, Francisco, and Luis*”. Their dedication toward serving their learning community so effectively is worthy of acknowledgement and sincere appreciation.
- D. On behalf of all of us in District 70, we send positive thoughts and hopes of health and healing to 8th grade student Luke Anderson, currently in Lutheran General Hospital.

FOIA REQUESTS

A Freedom of Information Act request was received via email at 7:14 a.m., on April 24, from Stephen Chichelli of SmartProcure, requesting from the district any and all purchasing records from January 18, 2018, to present. Dr. Schumacher thanked Robin Kollman and Dr. Valentin for formally addressing this periodic request.

PERSONNEL REPORT

Motion was made by Mrs. Hoff, seconded by Mr. Coughlin, that the Board of Education approve personnel recommendation contained in this Board Report No. 7.1A.

RESIGNATION, **Bill Etnyre**, Physical Education Teacher at Copeland, affirming letter received May 2, 2018, effective end of the 2017-2018 school year; **Abigail Larson**, Paraeducator at Butterfield, affirming letter received April 20, 2018, effective end of 2017-2018 school year. **CHANGE IN STATUS**, **Chris Ramlow**, from .5 FTE Physical Education Teacher at Copeland to Full Time Physical Education Teacher at Copeland, effective 2018-2019 school year; **Carrie Thompson**, from 5th Grade Teacher at Butterfield to Literacy Coach, effective 2018-2019 school year; **Jenny Parkhurst**, from 4th Grade Teacher at Rockland to Math Coach, effective 2018-2019 school year; **Nicole Fry**, from Paraeducator at Copeland to Learning Center Clerk at Copeland, effective 2018-2019 school year; **Stephanie Cox**, from Registrar, to Accounts Payable, effective July 1, 2018; **Brooke Hamilton**, from Receptionist at the ERC, to District Registrar, effective TBD; **Jennifer McBride**, from .7 FTE HR Administrative Assistant, to full time HR Administrative Assistant, effective TBD; **Kristi Patterson**, from 4th Grade Teacher at Adler, to 2nd Grade Teacher at Butterfield, effective 2018-2019 school year; **Linda Snader**, from 3rd Grade Teacher at Rockland, to 4th Grade Teacher at Adler, effective 2018-2019 school year. **NEW EMPLOYMENT**, **Gordon Burkhardt**, Music Teacher at Highland, effective 2018-2019 school year; **Chris Hrischuk**, Maintenance, effective June 18, 2018. **FMLA**, **Jamie Hyde**, 5th Grade Teacher at Rockland,

affirming request received May 2, 2018, effective on or about September 20, 2018, for twelve (12) weeks. **EXTENDED LEAVE, Nekea Mott**, Speech and Language Pathologist at Highland and private schools, for the 2018-2019 school year; **Whitney Adelman**, Second Grade Teacher at Adler, for the 2018-2019 school year.

On roll call vote: ayes – Mrs. Hoff, Mr. Kennedy, Mrs. Lucke, Mrs. Schilling, Mr. Vickers, Mr. Coughlin and Mr. Grote. Absent - None. Nays - None. All in favor. Motion carried.

APPROVAL OF CHANGES TO POLICIES

No policies were scheduled for this month.

RESOLUTION RECOGNIZING RETIRING STAFF MEMBERS

Motion was made by Mrs. Hoff, seconded by Mr. Grote, that the Board of Education adopt the Resolutions recognizing the years of excellent service of retiring staff members: Kim Beadle, Sue Bell, Linda Hoyle, Phil Johnson, Deb Morales, Renee Payne, Robin Rusthoven and Dave Thomas, copies of which will become a part of the formal minutes of this meeting. All in favor. Motion carried.

LIBERTYVILLE SCHOOL DISTRICT 70 & VILLAGE OF LIBERTYVILLE (POLICE DEPARTMENT) INTERGOVERNMENTAL AGREEMENT FOR SCHOOL RESOURCE OFFICER

Motion was made by Mrs. Schilling, seconded by Mrs. Lucke, that the Board of Education approve the Intergovernmental Agreement between Libertyville School District 70 and the Village of Libertyville for the purpose of creating a School Resource Officer (SRO) position.

On roll call vote: ayes – Mr. Kennedy, Mrs. Lucke, Mrs. Schilling, Mr. Vickers, Mr. Coughlin, Mr. Grote and Mrs. Hoff. Absent – None. Nays - None. All in favor. Motion carried.

APPROVAL OF EVOY, KAMSCHULTE, JACOBS 7 COMPANY AUDIT FEE FOR THE 2017-2018 FISCAL AUDIT

Motion was made by Mrs. Schilling, seconded by Mrs. Hoff, that the Board of Education approve the Evoy, Kamschulte, Jacobs & Company audit fee proposal of \$9,800 for the 2017-2018 Fiscal Audit.

On roll call vote: ayes – Mrs. Lucke, Mrs. Schilling, Mr. Vickers, Mr. Coughlin, Mr. Grote, Mrs. Hoff and Mr. Kennedy. Absent – None. Nays - None. All in favor. Motion carried.

APPROVAL OF KURT VALENTIN AS THE DISTRICT TREASURER FOR FY2019

Motion was made by Mrs. Schilling, seconded by Mrs. Hoff, that the Board of Education, per the provisions of the Illinois School Code, appoint current Kurt Valentin to serve as District

70's Treasurer for Fiscal Year 2019 which begins July 1, 2018 and continues through June 30, 2019.

On roll call vote: ayes – Mrs. Schilling, Mr. Vickers, Mr. Coughlin, Mr. Grote, Mrs. Hoff, Mr. Kennedy and Mrs. Lucke. Absent – None. Nays - None. All in favor. Motion carried.

APPROVAL OF RESOLUTION FOR NOTIFICATION OF A PUBLIC HEARING ON THE FY2019 BUDGET

Motion was made by Mrs. Schilling, seconded by Mr. Kennedy, that the Board of Education approve the setting of the Budget Hearing for the 2018-19 Fiscal Year, display said Tentative Budget as required by law and publish the legal notice for the public hearing to be held on June 25, 2018 at 7:30 p.m. in the Educational resource Center.

On roll call vote: ayes – Mr. Vickers, Mr. Coughlin, Mr. Grote, Mrs. Hoff, Mr. Kennedy, Mrs. Lucke and Mrs. Schilling. Absent – None. Nays - None. All in favor. Motion carried.

APPROVAL OF HIGHLAND SCIENCE CURRICULUM MATERIALS

Motion was made by Mr. Kennedy, seconded by Mrs. Schilling, that the Board of Education Approve the purchase of STEMscopes student and teacher materials for 2018-2019 as discussed at the April and May 2018 Board of Education meetings.

On roll call vote: ayes – Mr. Coughlin, Mr. Grote, Mrs. Hoff, Mr. Kennedy, Mrs. Lucke, Mrs. Schilling and Mr. Vickers. Absent – None. Nays - None. All in favor. Motion carried.

TEN-YEAR SURVEY & CAPITAL PLAN PROPOSAL

Motion was made by Mrs. Schilling, seconded by Mrs. Lucke, that the Board of Education Approve the Ten-Year Life Safety Survey and Capitol Plan Proposal defined by Graves Design Group, in the amount of \$104,780.

On roll call vote: ayes – Mr. Grote, Mrs. Hoff, Mr. Kennedy, Mrs. Lucke, Mrs. Schilling, Mr. Vickers and Mr. Coughlin. Absent – None. Nays - None. All in favor. Motion carried.

BOARD MEMBER EXPENSE APPROVAL ACTION ITEM

Motion was made by Mr. Coughlin, seconded by Mrs. Lucke, that the Board of Education Approve the expenses to attend the NSBA Annual Conference for Wendy Schilling in the amount of \$399.91, as presented.

On roll call vote: ayes – Mrs. Hoff, Mr. Kennedy, Mrs. Lucke, Mr. Vickers, Mr. Coughlin and Mr. Grote. Abstention – Mrs. Schilling. Absent – None. Nays - None. All in favor. Motion carried.

APPROVAL OF THE TOWER INDEMNIFICATION AGREEMENT

Motion was made by Mrs. Schilling, seconded by Mrs. Hoff, that the Board of Education Approve the Tower Indemnification Agreement.

On roll call vote: ayes – Mr. Kennedy, Mrs. Lucke, Mrs. Schilling, Mr. Vickers, Mr. Coughlin, Mr. Grote and Mrs. Hoff. Absent – None. Nays - None. All in favor. Motion carried.

FIRST READING OF CHANGES TO POLICIES

No policies were scheduled for first reading this month.

BUILDINGS AND GROUNDS REVIEW

Dr. Schumacher offered an update regarding District 70 Building, Grounds and Maintenance projects, plans and developments for all buildings. With mowers prepped and lawn maintenance beginning, summer site needs are continually being addressed both inside and outside of the schools. In addition to a range of small projects, sealcoating is being scheduled and camera upgrades are planned for Butterfield, Copeland and Rockland.

SUMMER SCHOOL UPDATE

Gerry Carollo, Summer School Director, offered a brief update of current summer program set to begin Monday, June 11, and conclude, Thursday, July 12. Currently more than 982 students are registered with an anticipated total of over 1000 before opening day. An Open House will be held the morning of June 7.

HIGHLAND GRADUATION PLANS

Megan Russell, Assistant Principal at Highland Middle School, offered an update of the graduation ceremony scheduled to take place at 7:30 p.m. in Libertyville High School's Butler Lake Gymnasium. This location has been selected to accommodate our graduates and their guests in relative comfort. Board President Vickers and Secretary Hoff will assist administrators in the distribution of diplomas.

BOARD OF EDUCATION COMMITTEE AND PROFESSIONAL DEVELOPMENT REPORT

The following was discussed and shared:

- A. The Board, administrators and guests thanked all retirees for their hard work and dedication and wished them the best of luck on their retirement.

BOARD OF EDUCATION CORRESPONDENCE

- A. A card from Meriann Negovetich, SpEd/RTI from Copeland Manor School was addressed to the Board expressing thanks to the negotiation success and approval of contract between the Board and LEA for the year 2018-2023.
- B. A handout with treats was received from Holly Simon, SLP from Butterfield School, for all members of the Board in recognition of May as Better Hearing and Speech month.

OTHER

- A. Board members were reminded of the Recognition Reception on Thursday, May 24th, at Doubletree Hilton in Mundelein.
- B. Highland Middle School 8th Grade Graduation is scheduled for Wednesday, May 30th, 7:30 p.m., at Libertyville High School.
- C. Board Governance training is set for board members and superintendent with IASB Field Services Director, Dee Molinare, on May 31st at 6:00 p.m.

ADJOURNMENT

Motion was made by Mr. Grote, seconded by Mr. Kennedy, that the Board of Education adjourn the meeting at 8:36 p.m. All in favor. Motion carried.

Respectfully submitted,

Tom Vickers, Board President

Greta Hoff, Board Secretary