

BFA General Meeting (via Zoom)

October 2020

****Approved 11/17/20****

Members present: Jennifer Khan, Katie Wyzukovicz, Karen Semler, Megan Huber, Amy Weaver, Maria Childs, Jenn Surber, Candace Kehoe, Carrie Modra, Janie Neme Foley, Lucinda Troester, Carrie Finch, Meredith Metzler

Jennifer Khan called the meeting to order at 9:05

Principal/Asst. Principal: Dr. Kehoe/Ms. Modra

School Update

- 76 families chose to go virtual, 235 students committed to transport for hybrid, 88 students signed up for bussing, 38 families undecided on transport - currently contacting those families.
- 220 students in the AM (143 driven by parents, 60 bus)
 - 27 students in K
 - 41 in 1st
 - 35 in 2nd
 - 33 in 3rd
 - 44 in 4th
 - 40 in 5th
- 112 total students in the PM (80 driven by parents, approx 30 by bus)
 - 23 students in K
 - 15 in 1st
 - 19 in 2nd
 - 18 in 3rd
 - 22 in 4th
 - 15 in 5th
- Tons of protocols put in place for temperature checks, hand sanitizer, bathroom breaks, six feet spacing outside, no water fountains, no snacks, students are welcome to bring water bottles, minimal movement within the classroom, teachers are to notify families of the minimal school supplies they should bring, all devices are to be completely charged, each student will have a bin next to their desk - no lockers will be used, all non classroom teachers will be helping with the students enter and depart, from the moment you drop them off they will be moving until they sit in their desks, 8am is the magic number for drop off, staff has built in time to spray down all high touch areas, if there are underlying allergies please make sure the school is aware so children do not have to quarantine,

discouraging all visitors at the school, if parents need access please call and we will go from there, goal for parent meetings currently is remote when possible...

- All class lists have been shared - very hard process for students impacted and staff
- Friday 10/30th - families are invited from 1-2 to drive through the circle to wave at the teachers
- Picture Day - Board is recommending we have an early release on 11/16 - we could then leverage picture day then. Families can select a period of time to come for pictures.
- ISBE - says 5 clock hours, you must have 2.5 hours of synchronous learning. We are still doing 2 hours and 45 minutes. In person is 2 hours and 15 minutes and then the second half of the day they will have 30 minutes of synchronous time with specials teachers.

Teacher Update: Tanya Surdick

- Scholastic Dollars were gifted in the Spring to the Learning Center which really allowed them to look at some larger projects.
 - June 19th she was able to make a purchase and still has a remaining balance that she plans to use for damaged books and book room books replenishment
 - She was able to purchase 20 titles with 6 books in each set so 120 books for the book room
 - She also purchased library books (131 books) for the learning center
- Mrs. Surdick shared a thank you to us for the books several students were allowed to select from the donated book dollars.

Committee Chair Reports

- N/A

Treasurers: Amy Weaver/Karen Semler

Budget Update

- Budget Update
 - Teacher Gifts were supplied
 - We purchased new folders for committee organization
 - A few people have yet to pick up their directories so checks have not been deposited yet
 - SpiritWear brought in over \$400, RevTrak expense was only \$3.99

2nd VP: Megan Huber

FAD 70 Update

- Next meeting with the entire team is in early November
- Early October an additional FAD meeting was added without administration
 - Discussed involvement of family associations among other schools. Really no fundraising - dine & share, directories, and book fairs seem consistent across the board.

President: Jennifer Khan

September Meeting Minutes approved 9:45am 10/20/20

Reopening Committee Update

- Jennifer spoke with Dr. Barbini yesterday due to the increased questions she has been receiving. An email will be coming out regarding next steps sometime this week. Due to the teacher changes and the plan to go in person (regardless if it happens now or later) we must move forward into the new schedule.

Chipotle Dine & Share 10/21

Lou Malnati Dine & Share (early December)

Next Meeting 11/17

- Meeting will be held at 7pm to accommodate parents who work during the day and cannot attend

Boo Bags

- All students at Butterfield including early childhood and SEDOL are receiving a fun treat bag. All contents labeled so if there are students with allergies they can determine accordingly.
- Bags will be distributed at the Halloween parade

1st VP: Katie Wyzokvicz

Teacher Appreciation/conference dinner

- Teachers and staff will have dinner provided on Thursday night. Sunset is catering lunch or salad boxes for the teachers. Hoping that Sunset can deliver.
- Also reaching out regarding drinks for the teachers.
- Katie did receive a ton of thank you notes from the beginning of the school gift for the teachers.
- Teachers loved the Card My Yard last Monday - more coming up to welcome the students back on 10/26, 11/2 and 11/9
- Teachers will also be receiving an apple and pretzel

Secretary: Jenn Surber

- Minutes will be updated online for Butterfield families to access

Communications Director: Maria Childs

Butterflier

- Asked for information to be submitted by Monday and then Butterflier will be distributed end of next week.
- Maria will create the December Dine & Share as an event on Facebook

Jennifer Khan adjourned the meeting at 11:00am.

Next meeting is November 17th at 7pm.

Respectfully submitted,

Jenn Surber
BFA Secretary