

# Rockland Family Association Meeting Minutes

**January 12, 2021**

## Meeting Attendees

- Lindsay McMahon
- Jasett Ktsanes
- Keri Woodward
- Jessica Page
- Jessica Longly
- Kristin Howeth
- Jim Cieciwa
- Cheryl Crenshaw
- Michelle Vertanen
- Maggie Krynski
- Tracey Janzen
- Jenness Stock
- Kristy Ciaglo
- Jennifer Martin
- Anca Zegrean-Buntic
- Laura Joyce

## Meeting Agenda

1. Welcome
  - a. Approval of November 2020 Meeting Minutes
    - i. Motion: Keri Woodward
    - ii. Second: Jessica Longly
    - iii. Minutes Approved
2. Board Reports
  - a. Budget Review (Co-Treasurers Keri Woodward and Jessica Page)
    - i. Since November, we have received:
      1. A couple of yard sign orders
      2. Donations
      3. For additional RFA budget information, please visit the Rockland website
    - ii. Jenness Stock: OneHOPE wine fundraiser
      1. A check for \$54.30 should be coming to you in January

- b. FAD 70 Report (2nd VP Jasett Ktsanes and President Lindsay McMahon)
    - i. STAR testing will happen at the end of this month
    - ii. Working on scheduling future testing (State, etc.)
    - iii. Summer school will be taking place
      - 1. Registration taking place April 1 - Mid-May
      - 2. Summer School - Dates TBD)
      - 3. Two (2) different groups
        - a. In-person at Butterfield
        - b. Elective-based summer school (Virtual)
    - iv. District Website Updates
      - 1. Had to table it due to COVID-19
      - 2. They do not have a timeline for when it will be complete
    - v. School calendar will be presented at January 25 Board Meeting
  - c. General Information (President Lindsay McMahon)
    - i. Thank you to everyone who volunteered with Thanksgiving Bread
    - ii. Thank you to everyone who helped with Rockland Cares
    - iii. Thank you to Keri Woodward for all of her work with the Book Fair
    - iv. Valentine's Day Fundraiser with Rocky Mountain Chocolate Factory
      - 1. 40% of the proceeds will return to the RFA
      - 2. Sending information home in late January and sharing online
  - d. Board Openings for 2021 - 2022 School Year (1st VP Kristin Howeth)
    - i. I have started the process
    - ii. Two members from general membership, two executives will be a part
    - iii. Will be putting out a call for nominations in the Rockland RAP in the near future
    - iv. Nominations will be finalized during the month of February with a vote to happen at the March RFA meeting
3. Pattycake Breakfast Update (Lindsay McMahon)
- a. We discussed as a board of how we can capture the spirit of the Pattycake Breakfast in a safe and fun manner
    - i. Idea: Hold a Shamrock Shuffle (1-mile and 5K)
      - 1. Working with Rob at Local Soul to create a fun swag bag
      - 2. Share participant pictures on RFA Facebook
      - 3. Pancake breakfast component - We're hoping to work with a local business to provide tickets to all registered participants

4. We will hold off on the raffle this year due to economic constraints on our local businesses and a lack of volunteers

#### 4. Standing Committee Reports

- a. 5th Grade Memory Book (Lindsay McMahon on behalf of Eloisa Sosa)
  - i. It's going well
  - ii. Cover design is finalized (Thanks to Rob Mulsoff of Local Soul for his help)
  
- b. 5th Grade Gift (Lindsay McMahon on behalf of Laura DeBartolo)
  - i. In process
  - ii. Created a survey with fundraising ideas and gift ideas
  
- c. Boys' Event and Girls' Event (Lindsay McMahon)
  - i. Looking for people to chair these
  - ii. We have volunteers, but need chairs
  - iii. Timing: May
  
- d. Famous Author Day (Lindsay McMahon)
  - i. We have been working with Mrs. Johnson to see if teachers would be interested in participating virtually
  - ii. We may need to table it this year because we know how precious time in the classroom is
  - iii. This typically takes place in May and we were thinking about doing an AM and PM session
  
- e. Hospitality (Jennifer Martin)
  - i. We have 3 mixers happening in the Spring (K, 4, 5)
  - ii. We still need a 1st grade host
  
- f. Teacher Conference Dinner (Lindsay McMahon)
  - i. We are looking to provide dinners to teachers who are in person
  - ii. We need to work with Mr. Cieciva regarding who will be in the building
  - iii. Looking for volunteers
  
- g. Rockland Cares (Anca Zegrean-Buntic)
  - i. We have an event tentatively planned for each month
  - ii. Bingo cards can be shared with families so they can keep track of their efforts

1. January 25-29 - PADS Drive
  2. Early February (Dates TBD) - Valentine's Day cards for Spring Meadows Nursing Home residents
  3. March (Dates TBD) - Nicholas Dowden Park cleanup
  4. April (Dates TBD) - Adopted a portion of the Des Plaines River Trail cleanup
- h. Room Parents (Lindsay McMahon)
- i. Valentine's Day - February 10
  - ii. This will be virtual and up to the discretion of the teachers
  - iii. Toni Parvis and Jessica Longly will be reaching out to volunteers with more details
- i. Virtual Bingo Night (Jessica Longly)
- i. Save the Date: Thursday, February 25
  - ii. Looking to make this a family fun night
  - iii. More details coming to families the last week of January
  - iv. Looking for volunteers if you want to join us!
- j. School Supply Kits (Lindsay McMahon on behalf of Susan Layburn)
- i. Using the same company as last year
5. Building Updates (Mr. Cieciva)
- a. Thank you to the RFA for the giving tree
  - b. Thank you for the Thanksgiving Bread treats
  - c. Thanks to Mrs. Woodward, Mrs. Deering, and Mrs. Weatherly for all of their work with the Book Fair
  - d. Return to in-person learning on January 20
  - e. Celebrating Valentine's Day on February 10
    - i. 30-45 minute activity
    - ii. For in person students, room parents will ask the teachers how they would like to proceed
    - iii. We're not able to distribute Valentine's Day cards
    - iv. Some classes are split - We would need to get materials by February 3 for parent pickup
  - f. Parent/Teacher Conferences - February 10-11
  - g. STAR Testing
    - i. This will be our first in-person assessment for the majority of the kids since last January
  - h. FNP Testing (Reading assessment)

- i. State Testing in the Spring
  - i. More details to come from the State
- j. Vision/Hearing Screenings

6. New Items

- a. Thanks to Mr. Kolar for all of his efforts with the Sock Olympics!
  - i. He would love any parents to share their talents

7. Adjourn

\*This agenda is subject to change. Per the nature of the RFA, it is a possibility, and very likely, that items beyond this agenda will be discussed at the meeting, due to developments that may occur between the time of posting this agenda and the meeting, as well as due to the introduction of "New Items" at the meeting.

Thank you for coming tonight! Our next meeting is **March 2, 2021 at 7:00pm.**