

# Rockland Family Association Meeting Minutes

**March 2, 2021**

## Meeting Attendees

- Lindsay McMahon
- Jasett Ktsanes
- Keri Woodward
- Jessica Page
- Jessica Longly
- Kristin Howeth
- Jim Cieciwa
- Maggie Krynski
- Jenness Stock
- Kristy Ciaglo
- Jennifer Martin
- Becky Wickboldt
- Jen Vente
- Laura DeBartolo
- Laura Weber
- Susan Layburn
- Laura Joyce
- Melissa Johnson

## Meeting Agenda

1. Welcome
  - a. Approval of January 2021 Meeting Minutes
    - i. Motion: Keri Woodward
    - ii. Second: Jessica Page
    - iii. Minutes Approved
2. Board Reports
  - a. Budget Review (Co-Treasurers Keri Woodward and Jessica Page)
    - i. February 2021 Bank Statement
      1. Started the month with \$14,336.40
      2. For additional budget information, please see the RFA budget on the Rockland Elementary School website under the RFA tab ---> [Minutes/Budget 2020/2021](#)

- b. General Information (President Lindsay McMahon)
  - i. Upcoming FAD70 report happening this week so we will report on it when it comes back
  - ii. Rocky Mountain Fundraiser - We made over \$800 and we plan on doing it again
  - iii. Bingo Night - We plan on doing this again!
  - iv. Valentine's Day Party - Thank you to Toni Parvis for putting this together!
  - v. Teacher Conference Lunch - Treated them to a conference lunch (Jimmy John's) and supplemented sides from RFA members - Thank you!
  - vi. Rockland Cares - Conducted a PADS collection in late January - Thank you to everyone who participated!
  
- 3. Board Member Nominations (Kristin Howeth)
  - a. 2nd VP - Susan Layburn (Approved)
  - b. Secretary - Katie Sanderson (Approved)
  - c. Co-Treasurer - Laura Weber (Approved)
  
- 4. Standing Committee Updates
  - a. Hospitality (Jennifer Martin)
    - i. We had mixers in the Fall
    - ii. We have 3 mixers happening in the Spring (K, 4, 5)
      - 1. 5th Grade = May 21
    - iii. We still need 1st grade and 4th grade hosts
    - iv. Will continue to promote the Mixers in the Rockland RAP
  
  - b. Rockland Cares (Jill Sahagian)
    - i. Backpack mail will be going home this week
    - ii. Upcoming Events
      - 1. March 12 - Donation drive for the Libertyville Food PantryBingo cards can be shared with families so they can keep track of their efforts
      - 2. Earth Day (March 22) - Nicholas Dowden and an adopted portion of the bike path
      - 3. May - Ronald McDonald packing event (More details to come from Anca)
      - 4. Last week of school - Backpack Drive
  
  - c. Book Fair (Keri Woodward)

- i. Contacted by the Scholastic rep regarding Spring Book Fair dates
    - 1. Copeland is hosting their book fair in April
  - ii. Not sure if we will be hosting one, so I'm asking what the interest is
    - 1. Mr. Ciecwiwa: I'm not opposed to it, but there will be a lot going on - Is there an opportunity for a May book fair?
- d. School Supplies (Susan Layburn)
  - i. All of the lists are completed
  - ii. We will not be doing home delivery - The kits will be delivered to Rockland Elementary School in August
- e. 5th Grade Gift (Laura DeBartolo)
  - i. In process - Coin Wars between Mr. Baker and Mrs. Wilson
    - 1. Starts tomorrow (March 3) and ends March 17
    - 2. There will be a party for the winner
    - 3. Huge thank you to the teachers and Mr. Ciecwiwa for your help!
- f. Box Tops Chair (Laura Joyce)
  - i. We used to collect them by class and then we had a pizza party for the winner
  - ii. Everything is digital now - Download an app and you take a picture of your receipt, it calculates your Box Tops, and takes care of it for you
  - iii. My goal is to get more people signed up to participate
    - 1. If we can get info out on the Rockland RAP and our RFA Facebook page, I think that will help
    - 2. Keri: Let's add something about Amazon Smile (Laura Joyce to assist with that)
- g. Shamrock & Run (Kristin Howeth)
  - i. We have closed registration for the event
    - 1. Over 230 registrants
  - ii. You will be able to pick 1-mile or 5K
    - 1. Prizes for the top 3 in each category
      - a. K-2
      - b. 3-4-5
      - c. Open Run
    - 2. Route options are available

- iii. We are sending out communications to the email addresses listed in the registration
    - iv. Keep an eye out for information around Swag Bag deliveries and a Google Survey
    - v. When you pick up your swag bag, you can pick up your breakfast from The Liberty on March 13 between 7:30 - 10:30am
  - h. Boys' Event and Girls' Event (Lindsay McMahon)
    - i. We have chairs!
    - ii. Eloisa Sosa would like someone to partner up with her
    - iii. Looking for people to chair these
    - iv. We have volunteers, but need chairs
    - v. Timing: May
5. Building Updates (Mr. Cieciva)
- a. The new trimester starts tomorrow
  - b. Thank you to the RFA for all of the fun events that you have planned this year!
  - c. Thank you to everyone for the Teacher Conference lunch!
  - d. We have our reopening plans (April 12)
    - i. Registration closed yesterday
    - ii. Vast majority will be coming back, but we have those who are staying remote as well
    - iii. We still have a virtual teacher in every grade level - Some are combined districtwide
    - iv. Coincides with IAR state testing
      - 1. Math and reading (Grades 3-5)
      - 2. Takes 3 days to administer
      - 3. Try to have the students take it before April 12 return (March 30 timeframe)
      - 4. Virtual students will have an opportunity to come into Rockland, but it is not required
    - v. 5th grade - Illinois Science Assessment and HMS Assessment
  - e. Hiring opportunities
    - i. May need additional staff based on the number of sections
  - f. We are working on the Master schedule right now to accommodate additional sections
    - i. Looking at lunch schedules as well
  - g. Over 100 students desks on order
  - h. Getting plexiglass shields

- i. We are trying to figure out how we will spread students out, so we will probably look to add supervisors (teachers will get first dibs before we open it up to parents)
    - i. It is posted on the Rockland website
  - j. Curriculum Pilots
    - i. We are trying to carry on with some of our normal activities, like conducting curriculum pilots (Math)
  - k. Teacher Thank You Announcements
    - i. Mrs. Wickboldt and Mrs. Vente - Thank you for supporting us and the students - We appreciate you!
6. New Items
- a. End of the Year Parties (Jessica Longly)
    - i. We could look at doing this by grade levels

## 7. Adjourn

\*This agenda is subject to change. Per the nature of the RFA, it is a possibility, and very likely, that items beyond this agenda will be discussed at the meeting, due to developments that may occur between the time of posting this agenda and the meeting, as well as due to the introduction of "New Items" at the meeting.

Thank you for coming tonight! Our next meeting is **May 4, 2021 at 7:00pm**.