

# **Rockland Family Association Meeting Minutes**

**November 10, 2020**

## **Meeting Attendees**

- Lindsay McMahon
- Keri Woodward
- Jessica Longly
- Tracey Janzen
- Kristin Howeth
- Kris Norwood
- Jennifer Martin
- Danya Sundh
- Maggie Krynski
- Jill Sahagian
- Jessica Page
- Jasett Ktsanes
- Laura DeBartolo
- Linda Snader
- Liam
- Eloisa Sosa
- Kristy Ciaglo
- Nancy Shunneson

## **Meeting Agenda**

1. Welcome - President Lindsay McMahon
  - a. Approval of September 2020
    - i. Motion: Jessica Longly
    - ii. Second: Jessica Page
    - iii. Approved
  
2. Committee/Chairs - Brief Updates
  - a. Book Fair: Keri Woodward
    - i. It will not be the same as normal - The kids will do the shopping this year since they can be in the build
    - ii. Dates: December 1-4, 2020
      1. Book Previews: December 1-2
      2. Shopping: December 3-4
    - iii. Book Fair will be in the Health Room

- iv. Kids will be able to create wish lists
  - v. Parents to receive payment instructions separately
  - vi. Questions - None
- b. Rockland Cares - Jill Sahagian
- i. Partnered with the Libertyville Junior Women's Club to put together Teacher Appreciation Baskets for Rockland teachers
    - 1. Creating 20-25 baskets filled with goodies
  - ii. Starting to brainstorm new ideas with other Rockland Cares parents to figure out how we can still volunteer while keeping the kids safe
  - iii. Food pantry drive - Filled 9 bins to the brim with donations
- c. Hospitality - Jennifer Martin
- i. Still looking for a 1st grade mixer host
- d. Yard Signs - Jasett Ktsanes
- i. Thank you to the Woodward family for painting and putting the yard signs together
  - ii. 9 signs have been sold so far
  - iii. We may send out a reminder in case anyone wants to order one for their family
- e. Food Days - Jessica Page
- i. Jessica reached out to Mickey Finn's - She's still waiting to hear back from them
  - ii. Jessica reached out to O'Toole's and they seem interested in participating - More details to come when she receives them
- f. 5th Grade Gift - Laura DeBartolo
- i. Put together a Google Form for the 5th graders to share their fundraising ideas
  - ii. 5th grade teachers will share that with the students soon
- g. Memory Book - Eloisa Sosa
- i. This week we are supposed to submit the cover for the Memory Book
  - ii. Rob Mulsoff helped us create a custom cover
  - iii. Sending out a lot of emails so we can capture a lot of pictures to include in the Memory Book

- h. Favorite Author (FAV) Day - Lindsay McMahon
    - i. We are paused right now, although we have identified an author in mind who has been conducting virtual events as well
    - ii. We want to see how things pan out before we sign anyone on
    - iii. We typically do it later in the year (Spring)
  
  - i. Room Parents - Lindsay McMahon on behalf of Toni Parvis
    - i. We learned a lot this year given all of the changes - Thank you for sticking with us and being patient
    - ii. Thank you to all of the Meetup Chairs, Room Parents, and Halloween Parents for everything you did!
  
  - j. School Supply Kits - Lindsay McMahon on behalf of Susan Layburn
    - i. We're using the same vendor as last year
  
  - k. Teacher Conference Dinner - Lindsay McMahon
    - i. We don't have anyone signed up for this position
    - ii. The RFA did provide dinner to teachers who were in the school for Parent/Teacher Conferences
    - iii. We're hoping to do something similar in February
  
  - l. Thanksgiving Bread - Lindsay McMahon on behalf of Toni Parvis
    - i. Happens the Monday before Thanksgiving
    - ii. Teachers and staff receive a sweet baked item
    - iii. Please drop off your baked goods on Monday, November 21 by 10am for inclusion in the event
  
  - m. Bulletin Boards - Lindsay McMahon on behalf of Katie Taylor
    - i. Created two really cool bulletin boards that the kids can see when they are in the building
3. Board Reports
- a. Budget Review, Co-Treasurers Keri Woodward and Jessica Page
    - i. At the beginning of September, the RFA had a large number of checks that came back to us - We refunded several people for RFA Food Days and several people donated to the RFA
    - ii. Every month I (Keri Woodward) pull up the bank statements
      - 1. Preauthorized credits are the returned checks as stated above
      - 2. We have money coming in and out for the Fishing Derby

- iii. Our bank statement shows as of September 30, 2020 that the RFA account held \$12,885.31.
  - iv. Our bank statement shows as of October 31, 2020 that the RFA account held \$12,650.17
- b. FAD 70 Notes, 2nd VP Jasett Ktsanes
- i. Meeting took place last week (Week of November 2)
    - 1. A lot of discussion regarding hybrid learning plans
    - 2. Looking into a new math curriculum
    - 3. Acknowledged that the new website is behind due to COVID-19 and the shift to eSchool - ETA is still TBD
    - 4. Updates to buildings around the district
      - a. Rockland bathrooms have been updated and nearly complete
      - b. HVAC systems replaced and upgraded
    - 5. Early release changes
      - a. Alternating AM and PM hybrid impact so it's equal for the students
- c. Volunteer Needs, Secretary Jessica Longly
- i. Virtual Bingo Night (in place of Movie Night)
    - 1. Looking for a Bingo Night Chair
  - ii. Pattycake Breakfast
    - 1. The event will look different this year
    - 2. Looking to add a Shamrock Shuffle (Virtual Run)
    - 3. Looking to move the event outside
    - 4. Raffle baskets - We need chairs to kick this off
    - 5. 5th grade parent volunteer needs
    - 6. Original Artworks Fundraiser
  - iii. Meetups
    - 1. Thank you for your dedication and efforts! They were a hit!
    - 2. We have had to pause meetups due to COVID-19 restrictions
- d. Directories, 1st VP Kristin Howeth
- i. We had a significant decrease in the amount of directories purchased this year
  - ii. We are considering a second wave of directory orders
    - 1. We would need to order a minimum of 25 directories to make that happen

- iii. We have 6 directories available for sale right now
- iv. It's a pretty quick turnaround to get the order forms out to everyone

4. Mr. Cieciva, Building Updates

- a. Mr. Cieciva was not on the call today
- b. Danya Sundh: Thank you for the start-up money. It was really helpful as it allowed us to put together our supply bags.
- c. Danya Sundh: Thank you for the conference dinners.
- d. Danya Sundh: Thank you to all of the parents for going the extra mile for our students with Halloween parties.
- e. Linda Snader: Thank you so much for the new playground.

5. New Items

- a. Keri Woodward shared a Thank You note from Becky Johnson regarding her Mainstreet Libertyville gift card
- b. Next meeting will be January 12, 2021 @ 7:00 - 8:00pm (Zoom link to be sent ahead of the meeting)

6. Adjourn