

# **Rockland Family Association Meeting Minutes**

**September 8, 2020**

## **Meeting Attendees**

- Lindsay McMahon
- Jasett Ktsanes
- Keri Woodward
- Jessica Page
- Jessica Longly
- Tejal Mehta
- Sarah Paddack
- Danya Sundh
- Eloisa Sosa
- Laura DeBartolo
- Kristy Ciaglo
- Katie Sanderson
- Joy Logsdon
- Kris Norwood
- Brian Silver
- Elizabeth Kurkowski
- Tracey Janzen
- Jim Cieciva
- Jill Sahagian
- Nikki Abbott
- Jeni (No last name listed)
- Melissa Johnson
- Tara Deering
- Jen White
- Toni Parvis
- Sue Paige
- Laura Joyce
- Jenness Stock
- Lilly (No last name listed)
- iPhone (No name listed)
- Jennifer Martin
- Anca Zegrean-Buntic

## **Meeting Agenda**

1. Welcome and Board Introductions - President Lindsay McMahon
  - a. Jasett Ktsanes, 2nd VP
    - i. 2nd year on the board
    - ii. Attends all FAD 70 meetings
    - iii. Yard Sign Chair
  - b. Jessica Page, Co-Treasurer
    - i. Oversees the budget
    - ii. Food Days Chair
    - iii. 2nd year on the board
  - c. Jessica Longly, Secretary
    - i. Responsible for taking notes
    - ii. Oversees Signup.com
    - iii. Room Parent Co-Chair
    - iv. 2nd year on the board
  - d. Keri Woodward, Co-Treasurer
    - i. Oversees the budget
    - ii. Book Fair Chair
    - iii. 1st year on the board
  - e. Kristin Howeth, 1st VP
    - i. Oversees directory publication
    - ii. 1st year on the board
  - f. Lindsay McMahon, President
    - i. 1st year on the board
    - ii. Bulletin Board Co-Chair
    - iii. Famous Author Visit Co-Chair
    - iv. Incoming Kindergarten Buddy Family Chair
    - v. Kindy Meet & Greet Co-Chair
2. Approval of May 2020 minutes
  - a. Motion - Jessica Page
  - b. Second - Keri Woodward
  - c. Minutes approved
3. Chair Updates
  - a. Rockland VIP Dance - Laura DeBartolo
    - i. Event is on hold for now
    - ii. Hoping we can do something in the Spring

- b. Book Fair - Keri Woodward
  - i. We are waiting to find out if we will align Book Fairs with Parent/Teacher Conferences in the Fall
    - 1. Looking at other ideas, including during supply pickups or in the building with a restriction on the number of attendees
    - 2. We'll be doing cases only - Barebone setup
  
- c. Rockland Cares - Jill Sahagian
  - i. Opportunity to run some drives
    - 1. Working to set up a food drive for the Libertyville Food Pantry at one of the supply pickups
    - 2. Bernie's Book Bank may be another that we set up
      - a. Jenness Stock: Bernie's Book Bank is not accepting books at this time
  
- d. Food Days - Jessica Page
  - i. Currently on hold, but she is entertaining the idea of setting up a dinner or some sort of family package to raise funds for the RFA
  - ii. Hoping to do some Food Days in school in the future, but we'll see if we return to school
  
- e. Yard Signs - Jasett Ktsanes
  - i. If you want to get a yard sign, the form was sent out last week in the RFA email
  - ii. Drop the signed form in her mailbox or front porch and they will process orders soon
  
- f. 5th Grade Memory Book - Eloisa Sosa
  - i. She is looking for volunteers to assist with the Memory Books
  
- g. Kindergarten and 2nd Grade Monthly Meetups - Sarah Paddack
  - i. Kindergarten - September 16 and 29
  - ii. 2nd Grade - September 4 and 18
  - iii. Lindsay: We're still looking for volunteers across the grades - Head to Signup.com to volunteer!
  
- h. Thanksgiving Bread - Toni Parvis
  - i. Hoping we can do something this year for the teachers

- i. Parent Volunteers - Jessica Longly
    - i. Last day to sign up: Friday, September 11
    - ii. Volunteer announcements sent on Friday, September 18
    - iii. We need volunteers! Go to Signup.com and volunteer today!
      - 1. <https://signup.com/go/KtbQNeu>
  - j. Parent Mixers - Lindsay McMahon on behalf of Jennifer Martin
    - i. Still looking for mixer volunteers
    - ii. Head to Signup.com and volunteer: <https://signup.com/go/KtbQNeu>
  - k. Spirit Wear - Lindsay McMahon on behalf of Rob Mulsoff
    - i. Orders are due on September 15
    - ii. Deliveries will start the week of September 28
  - l. Directories - Lindsay McMahon on behalf of Kristin Howeth
    - i. If you want a directory this year, please pay through the RevTrak link
    - ii. We will send them home during a supply pickup in early October
  - m. Famous Author Visit (FAV) Day - Lindsay McMahon
    - i. We like to find an author/illustrator
    - ii. May end up doing it virtually, but if we go back to school, this will happen
  - n. Buddy Families - Lindsay McMahon
    - i. We want to make sure that new families at Rockland (Kindergarten or other grades) feel comfortable navigating the community. If you have questions, please email Lindsay McMahon
4. Board Reports
- a. 2020-2021 Budget Presentation and Vote - Co-Treasurers Keri Woodward and Jessica Page
    - i. Beginning the 2020-2021 school year with \$16,366.00 in our coffers
    - ii. With projected income, we estimate over \$23,000 in our budget
      - 1. More budget details can be found at the Rockland Elementary School website

- a. Hover over “RFA” and click on “Minutes/Budget” - [https://www.d70schools.org/schoolsites/?sect=fa&func=fa\\_cust&pid=152&school\\_id=5](https://www.d70schools.org/schoolsites/?sect=fa&func=fa_cust&pid=152&school_id=5)
  - iii. Motion to Approve Budget: Jessica Longly
  - iv. Second to Approve Budget: Jill Sahagian
  - v. Budget Approved
  - vi. Questions:
    1. Jill Sahagian: What will happen if we don't execute on all of the budget items? What will happen to that money?
      - a. Jessica Page: If we aren't able to execute on some of the proposed budget items, the general membership will vote on what we should do with the funds. It won't automatically roll over, but it can.
      - b. Jessica Page: We also have the Angel Fund that people can make donations to in regards to assisting with other initiatives. We're open to ideas from the RFA community regarding fundraisers and more.
- b. FAD 70 Report - 2nd VP Jasett Ktsanes
    - i. eSchool Discussion
      1. Making a move to bring all students with services back into the building
        - a. Moving forward with the two task forces that will recommend what D70 will do in the 2nd trimester
          - i. Middle School Task Force
          - ii. Elementary School Task Force
            1. Both are comprised of parents, teachers, nurses, doctors, administrators, school board members
          - iii. Working toward a hybrid learning reopening
            1. Subject to school board approval
            2. October school board meeting - More information to be shared then
          - iv. Working to bring Kindergarten and 1st grade students back into the school before the end of the 1st trimester
        - b. Lindsay: Additional task forces include:
          - i. Health Task Force
          - ii. Metrics Task Force

- c. Parent Volunteer Opportunities on Signup.com - Secretary Jessica Longly
    - i. <https://signup.com/go/KtbQNeu>
    - ii. Looking for parent volunteers
      - 1. Halloween Party (Virtual)
      - 2. Valentine's Day Party
      - 3. Room Parents
    - iii. If you have any questions, please reach out to Jessica Longly or Toni Parvis
  
  - d. Directory Update - Lindsay McMahon on behalf of 1st VP Kristin Howeth
    - i. Jessica Page: The name and the teacher is for delivery and not the change
5. Playground Ribbon Cutting Ceremony - Lindsay McMahon
- a. Proposed Date: September 24
  - b. Bricks are being created, but there is a delay
  - c. Virtual ribbon-cutting as part of morning announcements
  - d. Attendees: Former and current board members, large donors, Mr. Cieciva
  - e. Questions
    - i. Sarah Paddack: Will the bridge on the playground be improved?
      - 1. Lindsay McMahon: We're working with Dan Gilbert and Mr. Cieciva regarding potential concerns - Looking at adding netting as an option
      - 2. Toni Parvis: When we created the playground, we worked with the playground vendor and Mr. Knapp to ensure the playground was appropriate for K-5 students
      - 3. Toni Parvis: Dan Gilbert mentioned he may be able to add additional mulch below the bridge
      - 4. Sarah Paddack: Concern is that the playground may not be as age-friendly for the younger students
    - ii. Tracey Janzen: Has the broken swing been fixed?
      - 1. Toni Parvis: Yes. It was fixed this morning.
6. Fishing Derby - Lindsay McMahon
- a. Event Date: September 19
  - b. Working with RevTrak to get the link so families can sign up
    - i. Hoping to get that tomorrow (September 9)
  - c. Email with more information will be coming out shortly

## 7. Building Updates - Mr. Cieciva

- a. eSchool Supervision Center - Started September 8
  - i. Select group of students were back in the building
- b. STAR Assessments
  - i. Starting this week (Week of September 7)
  - ii. Happening remotely due to the pandemic
- c. Material Pickup
  - i. Friday, September 11 for all grade levels
  - ii. Teachers are sending out emails to parents this week
  - iii. Next material pickup is scheduled for October 2
    - 1. May be a great opportunity for the Rockland Cares food drive
- d. Questions
  - i. Jessica Page: How many kids are at the in-school remote learning program?
    - 1. Mr. Cieciva: 14 students (Originally had 32 students who signed up)
  - ii. Jessica Page: Are there openings? If so, how can you sign up?
    - 1. Mr. Cieciva: Contact me if you are interested - Students who need care 5 days a week are prime candidates.
  - iii. Jessica Page: If Kindergarteners and 1st graders are allowed back into school, what would the timing be on that and what kind of communications would send?
    - 1. Mr. Cieciva: I don't have any specifics to share at this time. It's still being determined by the task forces (see FAD70 report above from Jasett Ktsanes). The first thing we need to do is determine what model will work while meeting the Illinois State Board of Education. We also need to consider staffing. As of right now, a start date for this is unknown.
    - 2. Mr. Cieciva: The remote option would not go away. It would still be an option for students and families.

## 8. New Items

- a. Dine and Share Nights - Danya Sundh
  - i. Will continue these once a month
  - ii. More information to come in the Rockland Rap
    - 1. First one will be at McDonald's - Date TBD

b. Thank You!

- i. Tejal Mehta: Thank you to all of the parents for your support. We know this is a new year, but we teachers appreciate your help. We know this is not easy!

9. Adjourn

\*This agenda is subject to change. Per the nature of the RFA, it is a possibility, and very likely, that items beyond this agenda will be discussed at the meeting, due to developments that may occur between the time of posting this agenda and the meeting, as well as due to the introduction of "New Items" at the meeting.

Thank you for coming tonight! Our next RFA General Meeting is **November 10, 2020\* (7:00-8:00PM)**. **A Zoom link will be sent out in advance.** *\*Note date change! There is no school on November 3rd.*