

# **Rockland Family Association Minutes**

May 21, 2020 - Zoom Virtual Meeting - 7:00pm

## **In Attendance**

Nicole Slobe

Toni Parvis

Joy Logsdon

Jessica Page

Jessica Longly

Jasett Ktsanes

Tara Deering

Keri Woodward

Tracey Janzen

Maggie Krynski

Katie Sanderson

Elizabeth Kurkowski

Lindsay McMahan

Kristen Howeth

Kristy Ciaglo

Ramona Smith

Janine Sorboro

Laura DeBartolo

Rob Mulsoff

Jeff Knapp

## **Introductions**

- Toni Parvis - President
- Joy Logsdon - Co-Treasurer
- Jessica Page - Co-Treasurer
- Jessica Longly - Secretary
- Jasett Ktsanes - 2nd Vice President

- Nicole Slobe - 1st Vice President

## **Playground Update - Mike Cederlund**

- Playground equipment has been ordered and will arrive by the end of June
- His crew has been working - utilizing social distancing best practices
- Unless something changes, we should be able to build this playground in July utilizing social distancing best practices
- We can build the playground with a minimum of 10 volunteers per day
- Still need volunteers for build days
- In regards to refreshments for the volunteers, we are going to wait and see what guidelines are out there for COVID-19 before we make a decision
- A drawing of the playground was shown during the meeting - We are able to add the hurricane climber feature that the students requested
- Total funds raised: \$84,520.17

## **Approval of Minutes**

- Motion to Approve Minutes: Jessica Page
- Second: Jasett Ktsanes
- Minutes from March 3, 2020 RFA meeting approved

## **Board Reports**

Toni Parvis

- Reviewed changes to the RFA Bylaws (part of standard RFA procedure to review and revise if necessary every 2 years)
  - We tightened up the language around nominating committee procedures. The spirit of the language and meaning has not changed.
  - Added in two provisions around budget and allowing for virtual meetings due to building closures (eg: COVID-19)

- Motion to approve the bylaw amendments
  - Motion: Jessica Page
  - Second: Joy Logsdon

Nicole Slobe

- No updates here

2nd VP Jasett Ktsanes

- FAD 70 Meeting (Virtual) took place on May 7, 2020
  - Reviewed the parent/teacher surveys (District has shared the results)
    - E-Learning Feedback
    - A majority of the responses from parents and teachers seemed to be positive given the circumstances
  - New website discussed
    - District is revamping the D70 district and school websites
      - Goal: Meet the requirement of having a more mobile-friendly website
      - Delivery on the completion of the new website may be slightly delayed, but the goal is to have it complete by next school year
  - 2020-2021 School Year
    - No decisions have been made
    - They are waiting to see what next steps will look like in regards to COVID-19
    - There are five (5) options that have been shared with parents and staff that they are still considering today

Co-Treasurers Joy Logsdon and Jessica Page

- Joy: We are still on track with the budget
  - There wasn't much happening in April in terms of transactions
    - Movie night netted positive results
    - Food Days netted positive results

- Paid Mrs. Mehta back for Pattycake Breakfast expenses
  - Paid RevTrak
  - Paid Katie Taylor for the Bulletin Boards
- Current Budget
  - Please see the budget update for more details
  - Will have approximately \$13,000 to roll over next year
- Question: When can we expect the bricks?
  - Toni: The bricks are being created and we expect to receive them in about 3 weeks
- Question: Do we expect to continue the bricks as a fundraiser?
  - Toni: It's definitely something we can look at moving forward

Secretary Jessica Longly

- Signup.com is being updated right now
- It will be completed by tomorrow afternoon (May 22)

## **Standing Committee Updates**

### **5th Grade Committees - Janine Sorboro**

- Mr. Knapp graciously offered funding
- Providing gifts to the students before the parade that's happening on May 28
- Memory book completed and is slated to come back around June 19
- Special thanks to Rob Mulsoff for providing designs
- 5th grade gift - Playground clock for outside
  - It's been on the list for several years, so it will be really exciting to have as a part of the new playground

### **Book Fair Update - Keri Woodward**

- I wasn't aware that Scholastic hadn't sent us a check, so she reached out

### **Food Days - Jessica Page**

- We served 5 of the 15 Food Days for the second half of the year
- Once COVID-19 hit, our default was to provide refunds to families
- Families donated close to \$1,700 donated to Rockland
  - ½ will go to the Playground
  - ½ will go to Rockland Secret Angel Fund (Free & Reduced Lunch families)
- A lucky winner from Pattycake Raffle Baskets will win RFA Lunch for next school year

### **Room Parents - Jessica Page**

- For any room parents gathering an end-of-year gift, we need to have them dropped off at Toni Parvis' house by June 4
- An email from Toni Parvis or Jessica Page will be sent to Room Parents tomorrow (May 22)

### **VIP & Son Dance - Laura DeBartolo**

- Save the Date: October 2, 2020
- If we are not in school in October, we will reschedule

### **Pattycake Raffle**

- Online raffle happening May 27-28
  - Toni will be going live on Facebook
  - Please vote which time you would like by going to the RFA Facebook page
- We created a massive spreadsheet and will be using a randomizer
- You do not have to be present to win
  - We will be sending emails to the winners and set up a time to drop off your prize
- Question: In the comments, there was another time proposed by page members. Will that be added to the poll?
  - Jasett: I wasn't in charge of the poll, so I'm not sure how that would work

- Toni: We will look at the poll and comments and pick the one that has the most votes
- Toni: Mr. Knapp will be naming the Disney raffle winner on the Friday morning announcements

### **School Supply Kits - Presented by Toni Parvis on behalf of Susan Layburn**

- Toni: Order online by June 1. Susan is working with Mr. Knapp on the school supply kit pickups
- Nicole: If you haven't purchased your school supply kits, we could earn a School Cleaning Kit

### **Bricks - Toni Parvis**

- We raised \$8,900 from our brick fundraiser
- We should be receiving those in about 3 weeks

### **Teacher Appreciation Gift Cards - Joy Logsdon**

- We had money in the Teacher Appreciation Luncheon, Teacher Conference Dinner budgets and unused Teacher Classroom Setup Funds that allowed us to purchase Mainstreet Libertyville gift cards

### **Board Members Swearing In**

- RFA President - Lindsay McMahan
- RFA 1st Vice President - Kristin Howeth
- Co-Treasurer - Keri Woodward

### **Building Updates with Mr. Knapp**

- Thank you to Toni, Joy and Nicole for your efforts over the past two years
- Thank you to Jessica Page, Jessica Longly and Jasett for your efforts as well

- Thank you to all of our Rockland families for your efforts in teaching your children during these trying times - We know it hasn't been easy. Our staff appreciates you more than you know!
- We don't know what the future holds given the circumstances surrounding COVID-19
- We will follow the guidance of the State of Illinois and the Lake County Department of Health to inform our strategies
- Mrs. Stonehocker recently held our first virtual Kindergarten orientation - We were sad that we couldn't have you in the building, but thank you for your patience and understanding
- Excited for the 5th grade parade on May 28
  - We're conducting a reverse parade
  - We heard from parents stating that they wanted the 5th graders to give closure for their final year at Rockland
  - 5th graders and their families will socially distance in the Adler Pool parking lot
  - Teachers will be in the back of the parking lot, around the bus loop and be the last stop before Milwaukee Avenue
  - We will also be providing Mrs. List and her family with a great sendoff to say thank you for her long tenure
- Mrs. List recently received her recognition in a virtual ceremony with District 70 leaders
- For the end of the year, June 1-3 is set aside for fun, academic-oriented activities for the students
  - Each day on broadcast, Mr. Knapp and Mrs. Johnson will be announcing those kids who participated in clubs
    - Those students will receive their awards and recognition via mail
  - June 3 - Mr. Knapp wants to provide a virtual sendoff and bell ringing with a special guest (Mrs. List)
- June 5 - Materials Pickup Process
  - Mr. Knapp asked the teachers to bag up students' items
    - Yearbooks will be placed inside those bags

- Be prepared to hand in the technology and any outstanding library books at this time
- Teachers will grab students' bags
- You do not leave your car to pick up your items
- Lost & found items can be picked up in the West parking lot (teacher parking lot)
- If you aren't able to make the June 5 drop-off, Mr. Knapp will be available during the month of June
- Question: Can other families pick up items on their behalf?
  - Mr. Knapp: If you can bring their technology/library books with you, we can provide the other families'
- Question: Can you keep your technology if your child is taking summer school?
  - Mr. Knapp: Please refer to the information that I sent out previously
- Teacher Assignments for 2020-2021 (INFORMATIONAL ONLY)
  - Kindergarten: Mrs. Howell, Mrs. Stonehocker, and Mrs. Mehta
  - 1st Grade: Mrs. Crenshaw, Mrs. Nyland and Mrs. Simonsen (NEW FROM COPELAND)
  - 2nd: Mrs. Hyde and Mrs. Murphy
  - 3rd Grade: Mrs. Snader and Mrs. Wickboldt
  - 4th Grade: Mrs. Lesniewicz, Mrs. Plebanski and Mrs. Sundh
  - 5th Grade: Mr. Baker and Mrs. Wilson
- School Opening Information
  - We are waiting to see what COVID-19 will bring us
  - There are 5 options that are available to review (email already sent to parents)

## **New Items**

None listed

## **Adjourn**